

Sustainability Committee
Monday, June 3, 2:00-3:00, Building 5, Room 239
Minutes

1. Introductions

Lisa Christensen, Lynn Marie Chowdhury, Jennifer Hayward, Brian Kelly, Lori Lilliefors, Pamela McGilvray, Jyoti Naik, Claudia Owen, Wendy Simmons, Mike Sims, Toni Timmers, Ruby Woodworth

2. Updates and Announcements

New Lead Groundskeeper- Mike Sims announced that Craig Marsh has been hired as Lane's new Lead Groundskeeper, noting that Craig is working toward moving away from grounds vehicles to grounds bicycles/tricycles.

Recycling - Jennifer reported that an instructor and a computer lab coordinator have recently given her positive feedback on the new recycling/waste management system in which kiosks are in the hallways and there are no trash cans in the classrooms. Both employees noted that they appreciate the opportunity to include sustainability ideas in their instruction for students.

Federal Grant for Hospitality/Culinary – Brian Kelly reported that he is currently applying for a Federal Grant for Hospitality/Culinary programs.

3. Year in Review

Jennifer showed a short presentation highlighting some of the Sustainability Committee work over the past year. Committee discussed other accomplishments during the year. The "Year in Review" included:

- Tabled at Health and Wellness Fair/Continued promoting Take Back the Tap (276 signatures!)
- Officially stopped selling bottled water in cafeteria and Titan Stores in September.
- 10 of us attended the Oregon Higher Education Sustainability Conference and several of us presented.
- Developed list of grant ideas that has formed a case statement document that the grants office is using.
- Contributed to Sarah Whitney's low impact development feasibility study.
- Earth Day.
- Review and improved ISP website.
- Green Office Certification!!

Committee discussed what went well this year and what could be improved.

WENT WELL	IMPROVE FOR NEXT YEAR
Green Office Certification Subcommittee was efficient and productive.	Earth Day should be publicized earlier.
Good communication about meeting dates and times. Good job getting agendas out in advance.	
Good attendance.	
Good facilitation.	
Good format (1 hour 2x/month)	

4. Sustainability in Recruitment

Lynn Marie and Ruby from HR attended the meeting as special guests to discuss how the Committee could help HR in sustainability in recruitment. Lynn Marie reviewed some of the things that HR is already doing to promote sustainability in recruitment:

- Developed a sustainability statement for faculty and management searches. It is not mandatory for search committees to include the statement in their postings, but the recruitment team encourages its use.
- New recruitment software is easy to use without printing documents and the recruitment team encourages search committee members to not print applications.

Lynn Marie and Ruby requested concise resources for the recruitment team that would help them help search committees recruit and vet applicants that have a solid foundation in sustainability. Their specific questions to the committee included:

- What does a sustainable office look like?
- What does a sustainable classroom look like?
- What does a sustainable manager do?
- What is the perfect sustainability employee doing?
- What are some talking points that the recruitment team can use to encourage search committees to include sustainability in their postings, paper screening tools, and interview questions?

Lynn Marie and Ruby also requested tips about how to encourage search committees to review documents online and not print and how to print double-sided when printing is necessary.

Initial committee responses included:

- A sustainable office includes:
 - An electronic filing system/decreasing paper use.
 - Sharing one printer and other appliances rather than having individual equipment.
 - Turning off lights
- A recently hired employee who has a good foundation in sustainability uses sustainability as a filter for making decisions about both daily tasks and for longer term planning. This person is also a peer educator for sustainability.
- Committee suggested that recruitment team review ISP webpage for some general context about sustainability at Lane that could inform hiring.
- Review whether and/or how other colleges and universities are including sustainability in recruitment.

Jennifer, Claudia, and other committee members who are available this summer will begin work on compiling these responses for HR.

5. Summer work/work for next year

Claudia noted that planning for the Oregon Higher Education Conference that Lane is hosting in 2015 should begin this summer and asked if any committee members would be willing to start working on planning this summer. Several attendees volunteered: Lori, Toni, Pamela, Claudia, Jyoti, and Jennifer. Wendy said she would like to join the conference planning committee in the fall.

Jennifer displayed the strategic direction implementation plan (<https://www.lanecc.edu/sites/default/files/research/planning/sustainabilityimplementationplan111012.pdf>) noting that goal #4 has been completed and suggesting that the committee consider working on goals #2, 3, and/or 5 next year.

Mike proposed creating a transportation subcommittee whose work would contribute to goal #3 – implementing the Climate Action Plan.