

**Sustainability Committee Meeting**  
**Monday, May 6, 2:00-3:00, Building 5, Room 239**

**Minutes**

**1. Welcome and Introductions**

Present: Darlene Azarmi, Lisa Christensen, Jennifer Hayward, Brian Kelly, Jim Lindly, Pamela McGilvray, Claudia Owen, Anna Scott, Wendy Simmons, Kathy Thomas

**2. Updates and Announcements**

*Greenhouse Gas Inventory:* Lisa reported that she is working on Lane's greenhouse gas inventory for 2011-12. Claudia noted that her Global Climate Change classes have a project to help with the greenhouse gas inventory. The students in the classes are research best practices in determining emissions from commuting. Daily commuting by employees and students is the largest contributor to Lane's greenhouse gas inventory and it is the most difficult to accurately assess.

*Center for Student Success Programming:* Jennifer reported that the very earliest stages of design for the Center for Student Success have started. This early design process involves the design team meeting with future building occupants and others to develop a general outline for what will be in the building, where, and how. The Institute for Sustainable Practices team is one group with whom the architects are meeting.

*EPA Green Power Partnership:* Anna reported that she will be applying to the U.S. Environmental Protection Agency to become a Green Power Partner. In order to become a Partner, organizations must purchase or generate a certain level of green power. Lane already meets the minimum requirements. The EPA provides communication and procurement assistance to its Partners.

*Student Proposal to Improve Recycling at LTD Stations:* Darlene A. reported that a Lane student who is involved with OSPIRG has made a proposal to LTD to improve recycling at the bus stations. Darlene asked if the student could present about his proposal to the Sustainability Committee. Committee said yes. Jennifer will coordinate with the student to schedule the presentation.

**3. "Green Office Certification"**

- a. *Inservice workshop debrief* - Jennifer noted that 22 people attended and 11 people signed up to be sustainability ambassadors. Attendees reviewed what went well and what could be improved for the Green Office Certification inservice workshop.

WENT WELL	IMPROVE FOR NEXT TIME
The interactive portion (trivia contest) at the end	Space was cramped
Presentation	
Q&A	

- b. Next steps for rolling out the certification - Committee recommended some next steps for rolling out the certification program including:
- Include a fun trivia quiz in future trainings including department trainings.
  - Schedule separate trainings for ambassadors that provide more details.
  - Include Energy Analyst in trainings for Buildings 30 and 61 since occupants have extra control of heating and cooling features of these buildings.

- c. *Volunteers?* Claudia asked the Committee if members would be willing to help with training and implementation of the certification. Claudia and Wendy both volunteered. Wendy noted that she'd like more experience with the certification before she'd be ready to be a trainer.

#### 4. Earth Day Debrief

Committee reviewed what went well and what can be improved for next time.

WENT WELL	IMPROVE
Approximately 100 people attended.	Planning happened too late. Start planning early in Winter term.
OSPIRG got 60 to 70+ signatures on each of the three petitions they were circulating.	Schedule interactive activities.
	Advertise more and start advertising sooner. Advertising should include Torch, class raps, tabling in cafeteria, possibly community media (Register Guard), student committees.
	Seek sponsors/participation from local businesses (but make sure and coordinate with the Lane Foundation).
	Get intern at beginning of winter term rather than beginning of spring term.
	Coordinate more closely with UO. For example, maybe if UO is bringing in a presenter on one day of Earth Week, the same person can present at Lane the next day.
	Guided bike ride at UO was cool. Consider something like this.

#### 5. Oregon Higher Education Sustainability Conference

This conversation was moved to the next meeting due to lack of time for discussion at this meeting.