

Sustainability Committee
Tuesday, March 5, 2:00-3:00 pm, Building 4, Room 105

Minutes

1. Welcome and Introductions

- Present: Darlene Colborn, Jennifer Hayward, Gail Hemsoth, Brian Kelly, Bob Mention, Beth Naylor, Claudia Owen, Russ Pierson, Wendy Simmons, Mike Sims, Kathy Thomas, Toni Timmers, Dave Willis.

2. Updates and Announcements

- *Tool Box/Green Office Certification/Sustainability Ambassadors:* Claudia announced that the Toolbox Subcommittee met last week and is working on a next draft that should be ready for Committee review by the next meeting. Darlene suggested presenting the draft toolbox/green office certification/sustainability ambassador program to Peer-to-Peer. Committee agreed to prepare a final draft of the program and then present it to Peer-to-Peer for feedback and to generate support.
- *Spring Conference:* Jennifer reported that Lane's Spring Conference will take place on Friday, May 3, 2013. The Spring Conference Planning Committee is seeking a Sustainability Committee member to help with planning the Spring Conference. Jennifer encouraged Sustainability Committee members to participate. Sustainability Committee members to let Jennifer know if they would like to participate. If no one is available, Jennifer will keep up with the Spring Conference planning via e-mail and will interject sustainability suggestions when appropriate.

3. Spring Term Meeting Schedule

Committee agreed to change meeting dates to the first and third Mondays from 2:00 to 3:00 pm for Spring Term. Jennifer will schedule a room and send Committee members an appointment.

4. Earth Day 2013

Earth Day activity leads provided updates. Committee determined when to schedule each activity and next steps:

Activity	Lead	Time	To Do
Screening of the Film Island President	Paul Ruscher		Determine location. Determine whether okay for 2 nd screening on 4/22.
Water-focused tour of Building 61.	Bob Mention	3 pm.	Bob will distribute info that he developed for tour to committee.
Water-focused tour of main campus	Margaret Robertson and/or Sarah Whitney	noon	Jennifer to talk to Margaret and/or Sarah and start planning.
Take back the tap celebration -Downtown titan store component -Foodservice component	Mike O'Neal & Tony Sanjume & Brian		Tony, Mike, and Brian meeting to plan within a couple weeks.

Activity	Lead	Time	To Do
-CML component. -Table fair (handout on where bottle filling stations are include downtown).			
Highlight the water academic programs -Banner for watershed science/table for 2 water programs	Claudia, Paul, Sarah, Roger	11-2.	Bristow square.
Have a wellness component (swimming/aerobics at DAC? Guided hike around ponds/Russel creek)	Wendy	DAC – 4:30	-Wendy to continue conversation with DAC -Wendy to ask Joe if he would co-lead hike. Maybe Pat Boleyn too.
Table Fair -EWEB (give out water bottles?) -SUB -EPUD -Area Watershed councils (Coastfork, long tom) -LCC water programs. -Salmon hat table. -Western environmental law center. -army corps of engineers (manages dams) -Goshen water supplier -Goshen fire dept. -Buford recreation area/Pisgah arboretum...watershed work. -nature conservancy (tour that displays their work along flood plain?) -delta ponds/City of Eugene wetlands/rivers to ridges/west Eugene wetlands.	Jennifer and Claudia	11-2	-Darlene will talk to Childcare and see if kids would come over. -Email Jennifer other ideas -Jennifer and Claudia to call potential exhibitors.
Learning Garden drip irrigation demo	Julie	1 pm	Ask Julie about best time.

5. Sustainability Website

Committee provided the following suggestions on improving the sustainability website:

- The learning garden and the take back the tap sites are difficult to find.
- Put a map to the learning garden at the top of the learning garden page so that you don't have to scroll down the page to find the map.
- Have a left side bar link for "Current Projects and Initiatives."

- Change “Accomplishments” to “Success Stories.”
- Put a “Sign the Pledge” button on the “Take Back the Tap” page so that a visitor to the site can add their name to the list.
- Printing the map to bottle filling stations didn’t work for a committee member who tried it.
- Add a site index as a left side bar link below the “Resources and Links” link.
- Add info about/link to NWEI.
- For pages on which all of the info doesn’t fit on one screen, add links across the top so that people can jump to the info further down on the page. One page that needs this is the “Plans” page.