

**Minutes**  
**Sustainability Group**  
**Thursday, May 22, 2008 • 2:30 – 4:00 pm • Building 5, Room 206**

**Attendees:**

Amanda Eriksen, Conference and Culinary Services  
Jennifer Hayward, Sustainability Office  
Anna Scott, Facilities Management and Planning/Sustainability Office  
Gloria Vanderhorst, Budget Office  
Katherine Vos, Public Safety and Housekeeping  
Dave Willis, Facilities Management and Planning

**Minutes:**

**1. Introductions**

Participants introduced themselves.

**2. Reports**

**Recycling:** Jennifer reported that Rexius is now accepting food waste. Mike Sims is developing a system for collecting post-consumer compostable waste.

**Energy Conservation:** Anna reported that a PV installation is underway near the Child Care Buildings. Anna is also working on an exterior lighting controls upgrade and is presenting the energy unit plan to ET this week.

**Sustainability and Learning:** Jennifer reported that the college was awarded an EPA grant for a project to infuse sustainability into existing curriculum.

**3. Work on Final Sustainability Group Charter**

Attendees discussed the draft Sustainability Group charter and suggested several edits. Members agreed to use the Facilities Council Charter format.

**ACTION:** Jennifer will revise the charter and send it out to the group for final approval.

**4. Priorities for Future Projects**

Attendees discussed the potential sustainability projects listed at the end of the agenda. All agreed that the first two top priority projects on which the group would like to work are green purchasing and green offices.

a. Green Purchasing

Anna suggested a check box in the purchasing system for some sort of consideration about whether a purchase is “green.” Other suggestions included coming up with an easy to understand procurement list, marketing/education about green procurement choices, working with Office Max to help better promote green options (automatic subs, green office supplies list, etc.).

**ACTION:** Jennifer will invite Bob Baldwin to the next meeting.

b. Green Offices

Members would also like to work on an award/recognition for green offices.

**ACTION:** Anna will draft an initial list of things that would contribute to a green office.

## **5. Other business/announcements**

Katherine announced that Public Safety will be demoing a Segway-type electric personal mobility device. If purchased, this vehicle will replace some of the golf-cart driving by Public Safety and will allow officers to get around inner-campus more quickly. Katherine said that Public Safety is also considering an electric car that can be used in parking lots.

Gloria announced that the Relay for Life will be held at Lane in July. The organizing group is focusing on making it a green event this year.

**Minutes prepared by:** Jennifer Hayward; Date: 10/28/08