

**Minutes**  
**Sustainability Group**  
**Thursday, February 28, 2008 • 2:30 – 4:00 pm • Building 5, Room 206**

**Attendees:**

Amber Alexander, OSPIRG/Student  
Amanda Eriksen, Conference and Culinary Services  
Jennifer Hayward, Sustainability Office  
Brian Kelly, Conference and Culinary Services  
Joe Marino, OSPIRG  
Margaret Robertson, Advanced Technology  
Mike Sims, Sustainability Office  
Jennifer Steele, College Operations  
Dave Willis, Facilities Management and Planning

**Minutes:**

**1. Introductions**

Participants introduced themselves.

**2. Reports**

**Recycling:** Mike reported that Lane is currently 3<sup>rd</sup> in Recycling Mania.

**Energy Conservation:** Jennifer reported that the FY 2007 Energy Indicator Report is now on line at <http://www.lanecc.edu/sustainability/report.html>. Also, an EWEB rebate coupon is on line at <http://www.lanecc.edu/sustainability/resources.html>.

**Sustainability Summit:** Jennifer briefly reviewed the sustainability summit. The purpose of the summit was to pull together some people who have been working on sustainability and to decide on high priority sustainability projects that Lane can take on to move the college to the next level of sustainability. Projects were prioritized as follows:

- 1 – Recycling education center
- 2 – Sustainability center
- 3 – Wise resource management
- 4 – Policies and procedures
- 5 – Marketing plan
- 6 – Commissioning

**National Conference on Sustainability for Community Colleges:** Members discussed this conference that is occurring at Lane on April 16 & 17 and suggested workshop ideas including: 1) a workshop in which Lane gathers input on the sustainability coordinator AAS and 2) Job opportunities and career tracks in sustainability.

**ACTION:** Jennifer to change the workshop proposal deadline on the website and add info on “who should attend.”

**ACTION:** Jennifer will e-mail the Community Colleges for Sustainability e-mail list to remind them to submit workshop proposals.

**Update on Management Structure Workgroup and Sustainability:** Jennifer reported that an 80 page draft of the Management Structure Workgroup’s recommendations was released yesterday. Placement of sustainability within the college organization was not addressed.

**ACTION:** Members to submit comments to the MSW on the draft report recommending including sustainability within the management structure.

### **3. STARS**

Mike reviewed Lane's Operations STARS score card. Jennifer noted that STARS has changed somewhat since the version that Lane filled in.

**ACTION:** Jennifer will send out info on STARS conference calls to sustainability group members.

**ACTION:** Jennifer will take all of the scores that sustainability group members have filled in, fit them into the new version of STARS, and report this back to the group.

### **4. American College and University Presidents Climate Commitment:**

Members reviewed the draft energy conservation policy that was revised to include a statement about purchasing energy star rated items whenever possible. Making this policy change is one of Lane's first actions in complying with the ACUPCC. Members made minor changes to the draft policy. Members discussed that detailed information on cost implications should be prepared prior to presentation to the Facilities Council. Brian described an article in the magazine, The Economist, which discussed costs and paybacks of Energy Star products.

**ACTION:** Jennifer will update the draft policy and send it to the sustainability group for a final review. If no significant concerns are raised, Jennifer will send the draft policy to the Facilities Council for review/approval.

**ACTION:** Brian will send Energy Star Economist article to the sustainability group.

### **5. Other Business**

Joe and Amber announced an event, that is tentatively scheduled for April 26, called Sustainapolooza. There will be bands, sustainability information tables and more.

**6. Next Meeting:** The next meeting will be Thursday, May 22 from 2:30 to 4:00 pm in Building 5, Room 206.

Minutes prepared by: Jennifer Hayward; Date: 4/24/08; Corrected 5/7/08