

Minutes
sustainability group
Wednesday, May 11, 2005 • 3:00 – 4:30 pm • Building 16, Room 211

Attendees:

Susie Cousar, Health & PE
Moriah Demers, ASLCC
Jennifer Hayward, College Operations
Marie Matsen, College Operations
Bob Mention, Facilities Management & Planning
Joseph Newton, Science
Amanda Poston, Conference and Culinary Services
Mike Sims, Recycling & Surplus Property

Minutes:

1. Talloires Declaration

Demers announced that the Associated Students of Lane Community College (ASLCC) voted unanimously to support college signing of the Declaration. Demers noted that the 2005/2006 leadership will be taking office on June 1, 2005. She expects that they will also express clear support for signing the document. Matsen reported that the Learning Council will be discussing whether to support signing the document during their meeting on June 3. Matsen will discuss with Vice President for Instruction and Student Services, Sonya Christian, who will lead the conversation during the Learning Council meeting. Matsen expressed that sustainability group members are welcome to attend the Learning Council meeting to show support for signing the Declaration. Hayward will e-mail the group the time and place of the Learning Council meeting.

2. City of Eugene Sustainability Plan Update

Matsen reported on a meeting convened by Mayor Kitty Piercy that she recently attended. The purpose of the meeting was to discuss developing a sustainability plan for Eugene. Piercy will be appointing a Task Force to present her with a draft plan in October 2005. Matsen noted that she, Sonya Christian, and Mary Spilde later met with Mayor Piercy to discuss what Lane is doing in the area of sustainability and how Lane can support the community in its sustainability efforts. Examples of ways that Lane could support the community include training programs to teach businesses how to operate more sustainably.

3. Earth Week Debrief

Members reviewed attendance for Earth Week events and discussed ways to improve attendance for 2006. Following are the group's recommendations.

- Don't do Earth Week events the same week at the Spring Conference.
- Communicate with faculty earlier and better (start Winter Term and provide periodic reminders).
- Get more faculty involved. Ask faculty what workshops they would want and if they would like to facilitate a workshop.
- Have more hands-on activities
- Keep doing it. It will become more of an established event.
- Send out an all campus e-mail about the events.
- Do more tabling. Tabling is a visible display that might get people hooked in and then attending other events. Have tabling along main entrance to the college.
- Coordinate with the college's Marketing department to help promote to local press.

- Put together a list of one person from each department who is a sustainability “champion.” Ask this person to make announcements about Earth Week activities at department meetings.
- Invite Kitty Piercy to Lane to speak about the City of Eugene Sustainability plans.

4. Summer Planning

Members discussed what work the group would like to accomplish over the summer. Hayward proposed updating the indicator reports, working on the Oregon Bioneers Conference, and working on energy conservation projects. Members agreed that these three projects should be a major focus of the group and also discussed working on purchasing practices particularly related to computers and computer packaging.

5. Sustainable Site Master Plan

Mention explained that last year, he produced the first draft of the long range campus master plan. The first draft does not include many principles of sustainable planning. Mention plans to update the document and include goals about energy use, water use, stormwater treatment, and recycling. He will ask the sustainability group to review the next draft.

Mention proposed that the group add a green building and maintenance indicator to the annual indicator report. Members agreed.

6. Fall Conference:

Hayward provided an update on the status of Fall Conference planning. Oregon Bioneers Conference Coordinators, Sherisa Aguirre and Jeremy Olsen, have met with Director of CML, Tim Craig, and Sonya Christian. They will also begin to meet regularly with a core group that consists of Tim Craig, CML staff, and sustainability group members. The Conference Planning Group will be meeting at least weekly throughout the summer in order to plan the best possible event for students, staff, and the community.

7. Update on Projects

- Sustainable Paper Use:** Sims reported that he has obtained the annual paper expenditure from Gary Anderson, Director of Printing and Graphics. The expenditure is over \$100,000. Sims will set up a meeting of the Sustainable Paper Use sub-group to plan out how to move forward plans to encourage staff to make double-sided copies.
- Biodiesel:** Hayward reported that the students working on the project have obtained about 75% of the parts that they need to complete the biodiesel processor and have begun putting it together.

8. Other Business

- Environmental Service Learning:** Sims proposed that Lane’s Service Learning program expand to have a specific track on Environmental Service Learning and that projects at Lane be included as an option. Sims is meeting with Service Learning Coordinator, Jennifer Von Ammon on May 12, 2005.

Minutes prepared by: Jennifer Hayward

Date: 5/23/04

**Sustainability Group Meeting
May 11, 2005
Action Items**

Laundry Environmental Audit

- Venturi to audit environmental practices in the Laundry to determine whether improved environmental practices could be implemented. The investigation will include: chemical use; water volumes; temperatures; and heat recovery (Ebbage noted that an Energy Management class could help the laundry investigate heat recovery strategies).
- Hayward to ask the Green Chemistry Club coordinator, John Thompson, whether the Club's students would be interested in researching Laundry chemical use as a project.

Coordination with Facilities Council

- Hayward to send an e-mail to the sustainability group asking people to let her know if they are interested in being on the Facilities Council's Long Range Transportation Planning Task Force.

"Green bag" lunches

- Hayward to determine whether architect, Galen Ohmart is available to do a presentation on Lane's proposed Model Sustainability Building as a green bag lunch.
- Hayward to ask Marie Matsen to ask Tracy Simms if the monthly sustainability green-bag lunch event could be a regular event listed on the Lane home page.

Foundation account

- Matsen to provide suggested talking points for group members to use when promoting the sustainability account.

Talloires Declaration

- Matsen to discuss with Vice President for Instruction and Student Services, Sonya Christian, who will lead the conversation during the Learning Council meeting.
- Hayward to e-mail the sustainability group the time and place of the June 3 Learning Council meeting at which they will be discussing support of the Talloires Declaration.

Sustainable Paper Use

- Sims to meet with Information Technology to discuss how double-sided printing can be increased in labs and offices.
- Sims to move forward with a promotional campaign regarding sustainable paper use, including designing and printing stickers encouraging double-sided copying to place on copiers
- Sims to remain in contact with Anderson regarding the elimination of fluorescent and heavily died papers.
- Sims to set up a meeting of the Sustainable Paper Use sub-group to plan out how to move forward plans to encourage staff to make double-sided copies.

Community Garden

- Hediger to contact Lead Groundskeeper, Frank Drengacz, to discuss the project.
- Newton to discuss the idea with Science faculty to determine where there would be instructional support for the project.