

Minutes

sustainability group

Thursday, September 23, 2004 • 2:00 – 3:30 pm • Building 5, Room 206

Attendees:

Moriah Demers, Associated Students of Lane Community College
Mandy Haenelt, Student and Facilities Management & Planning
Jennifer Hayward, College Operations
Bonnie Phipps, Foundation
Margaret Robertson, Advanced Technology
Joe Russin, Science
Mike Sims, Recycling & Surplus Property
Rick Venturi, Specialized Employment Services

Minutes:

1. Indicator documents

Hayward reviewed the indicators that have been completed. Completed indicators are Energy, Recycling Rate, and Transportation. Hayward is working on finalizing the Water indicator, noting that she is not sure how to determine a benchmark for water use. Russin suggested contacting EWEB. Haenelt will determine who at EWEB would be the appropriate person to contact regarding water conservation. Hayward will contact EWEB to ask if they could suggest a water use benchmark. Several members are working on finalizing the Waste Water indicator. Members provided comments on indicator documents. Venturi suggested comparing our recycling rate to the State of Oregon recycling rate goal. Hayward will determine the State recycling rate goal and include that in the indicator document. Hayward will incorporate comments and e-mail revised documents to members. Carolyn Cruz will post the indicator documents on internet.

2. Organizational structure

Robertson noted that Marie Matsen has asked the group to propose how it should operate. Robertson presented four different organizational models and attendees discussed what would be the most effective model for this group. The four proposed organizational models were: 1) Classic Organizational model; 2) Chicago Wilderness model; 3) Renaissance Village model; and 4) Organization as Living System. Attachment 1 provides a description of each of the models.

Members reviewed the group's charge, which is to help make Lane a model of appropriate stewardship of resources (see minutes from 4/22/04 meeting). Members also reviewed the "Form of Committee" notes from the 5/27/04 workshop. Attendees brainstormed the following ideas for the organizational structure.

Organizational Structure

- Traditional Model
 - We want to have the freedom to be creative but also not have the structure be so loose that it does not have legitimacy.

- Central coordinator/steering committee → makes it work
 - Has more built-in accountability
- Living System Model
 - Allows flexibility
 - Accommodates new people
 - Good for making connections, outreach
 - Risk – time spent socially. Can we get things done?
 - Who has authority?
- Combination of Models
 - Steering Committee in the traditional model with subcommittees that follow the Living System or Wilderness model (as appropriate for the subcommittee).
- It is important to include students at every level.
- “Councils” in the governance system determine policies. Departments make operational decisions. This group is neither a Council nor a Department. We are a recommending group.

Members agreed to propose that the Committee have a Traditional a Steering Committee with a Chair but that subcommittees could operate with a Living System, a Traditional Model, or a Wilderness model (whichever is most appropriate for the particular subcommittee).

Attendees also developed the following list of ways in which we can encourage participation in the group.

Encouraging Participation

- Outreach
- Table – target students
- Speak in Division/Department meetings
- Green lunches
- E-mail from Marie
- Press release to Torch
- Connect to the Green Chemistry Club, Campus Ecology Club, and OSPIRG
- Get people involved once we have defined projects that we are working on
- Sustainability fair w/community tables
- Have information at Wellness Fairs
- Earth day fair
- Connect with ASLCC on bike path project
- Have regular meeting time & place that is advertised (every other week)
- Market the next meeting as a “kick-off” meeting

Russin will contact the Green Chemistry Club and the Campus Ecology Club to encourage participation in the sustainability group. Demers will contact OSPIRG.

3. Fall activities

Hayward reviewed the status of the Welcome Table. All attendees have signed up to staff the table. There will be a display of 365 disposable coffee cups showing how much garbage is

created by using these cups instead of reusable mugs. We will have 50 reusable mugs as give-aways. Hayward noted that we might not be able to have a computer at the table at which students could calculate their ecological footprint, but she is still working on ways to make that work. Haenelt noted that there will be conservation related give-aways and handouts from EWEB and NW Natural Gas. Haenelt suggested that there be recycling containers at the table. Hayward will arrange for recycling containers.

4. Develop process for using Foundation account

Hayward announced that \$3,000 has been deposited into the Foundation account. Members will use the indicator documents to develop projects to use the money in the Foundation account at a future meeting. Haenelt said that she has begun working on a presentation about Lane's sustainability program that can be shown to potential donors. She would like to show the presentation at a future meeting. Members will discuss development of a process for using the Foundation account at a future meeting.

5. Other business

Webpage: Hayward noted that Carolyn Cruz prepared a stand-alone Lane Sustainability webpage. The URL is www.lanecc.edu/sustainability.

6. Next meeting

The next meeting will be Thursday, October 7 from 2-3:30 pm.

Minutes prepared by: Jennifer Hayward

Reviewed by: Mike Sims

Date: 10/4/04

Attachment: Organizational models

Action Items

Indicator reports

- Haenelt to determine who at EWEB would be the appropriate person to contact regarding water conservation. [NOTE: Haenelt determined that Steve Mangan or Tom Williams would be the appropriate people at EWEB to contact. Phone: 484-1125.]
- Hayward to contact EWEB to ask if they could suggest a water use benchmark.
- Hayward to finalize the water indicator document.
- Waste Water subcommittee to finalize the Waste Water indicator.
- Hayward will determine the State recycling rate goal and include that in the indicator document. [NOTE: Hayward determined that the statewide recovery goal is 45% by 2005 and 50% by 2009.]
- Hayward to incorporate member comments into the indicator documents and e-mail revised documents to members.
- Cruz to post the indicator documents on internet.

Encouraging participation in the sustainability group

- Russin to contact the Green Chemistry Club and the Campus Ecology Club to encourage participation in the sustainability group.
- Demers to contact OSPIRG.

Activities for fall

- Hayward to arrange for recycling containers to be at the welcome booth table.

“Green bag” lunches

- Dumbleton to work on scheduling green bag lunch on native landscaping for early October.

Foundation account

- Matsen to provide suggested talking points for group members to use when promoting the sustainability account.

Community college meeting on sustainability

- Hayward to put the list of Lane’s sustainable activities on our website and e-mail the link to the community college sustainability group.
- Matsen to ask the community college business officers group in which she participates to put a discussion about sustainability on an upcoming meeting agenda.