

Safety Committee Meeting Minutes

July 26, 2005

3-5pm

Submitted by Don Hein

Attending: Rodger Bates, Barbara Dumbleton, Jennifer Hayward, Don Hein, James McConkey, Georgia Soto.

Old Business

Item 1. 2005 Summer Safety Inspection review

Please ask SAIF person to help with inspections this summer.

Item 2. Plan for August meeting to be inspections

Item 3. Computer Tracking subcommittee has not met. It plans to before the end of summer.

Item 4. Safety Committee Evaluation Checklist

1. Review Safety Committee charter for representation/election/appointment requirements.
2. Follow up on the To Do list from evaluation checklist
3. Seek written response to management response to safety concerns expressed in committee meetings
4. Follow thru with procedure for assuring safety issues are being remedied
5. Talk with Lynn and Mike about appointing Lynn to the committee
6. Involve management and employees in inspection teams
7. Follow thru on review of quarterly inspections promptly. Formulate summary sheet to be compiled by the inspection team.
8. Revisit Department or College Facility responsibility for budgeting support of the ICO's for safety repairs
9. Revisit and Review incident reports in committee meetings
10. Review committee safety training. Recommend requiring committee members to take web based safety training. Jennifer also available for other training.
11. Barb will explore spring inservice training opportunity.

Item 5. Employee suggestions and concerns

1. Chemistry lab has electrical short in gas line.
Committee Response: Contact security. File Incident Report