

Safety Committee Meeting
July 15, 2008
2:00 – 4:00 pm
Building 16, Room 211

Attending:

Lynn Atkins, Facility Management and Planning
Dawn Marie Barth, Health and Safety Specialist
Barbara Dumbleton, Classified Representative
Rodger Gamblin, Classified Representative
Jennifer Hayward, Sustainability Coordinator
Don Hein, Management Representative
Nadine Wilkes, Faculty Representative
David Willis, Director of Facilities Management and Planning
Katherine Vos, Operations Manager/Public Safety and Housekeeping

Guest:

Dale Knight, SAIF corporation

Minutes:

1. May Minutes

- Approved as written

2. Proposal to change meeting date and time for new year.

- Meetings will be held the 2nd Thursday of each month from 2-4.
- Barth will schedule a meeting room

3. Employee Concerns

- FMP will be closing off the areas of the parking terrace that are closest to the woods during fire season to reduce the risk of fire.
- Access to the forest will also be limited.
- Dumbleton will check with science department to verify which classes need to enter the forest as part of class.
- Vos will send an email regarding the forest closure to all campus within the next couple of days.
- We have been having problems with skateboarders in the inner campus area. Willis will be posting signs stating skateboarding is prohibited.

4. Emergency information plan concerns submitted by officer Perkins.

- Barth and Vos will meet to discuss the document and campus compliance in safety issues.

5. Safety Training Policy

- How do we make it part of our culture?
- Hayward suggests developing sub-committee for developing a training matrix.
- Willis indicates that OrOSHA has a library of safety videos that are available to use for the cost of postage only.
- Knight indicated that SAIF has the same library and LCC has access to theirs as well.
- We need to develop accountability at the management level.
- What gets measured gets done.
- Wilkes would like to have a goal for next year to be included in Fall orientation. She would like it to be one of the tracks in the orientation. ½ hour workshops.
- Vox suggests a safety fair.
- Willis, Dumbleton and Hayward will sit on subcommittee to discuss options. . The committee will meet prior to the August Safety committee meeting.

6. Future Agenda Items

- 1 hour MPulse training
- Update on training matrix
- Incident Reports

Next meeting: August 14 2:00-4:00 Building 16, Room 211