

Safety Committee 1/16/13

1. December 2012 minutes approved

2. Current Agenda – add Wellness Fair

Future agenda items: February – SAIF will present

3. Announcements:

-Employee's that you witness performing unsafely: as a member of safety committee, approach them, remind them to be careful, demonstrate better method

-Housekeeping step ladders have been issued.

-Manager's forum: Jace will be presenting about Violent Actors on campus this Friday, January 18, 2013

-Public Safety will provide training on demand to any department or group. Examples: Shelter in Place, Violent Actors

4. Action Items:

Faculty member on Safety Committee: Wendy Simmons will help

Remove –Building 3, 107

5. Employee issues and Concerns

-Ice on campus: outside staircase between 4 and 30 has an ice drip from Balcony area

-Building 7 drip at south entrance to building 7, at waste can, dripping onto steps where housekeepers come into building, Marie asked to put a wet floor sign

-Violent Actor – any drill? Jace reported that yes in late Spring and also two campus-wide meetings that anyone can attend – do students need to attend. Dawn Barth is working on a training video. Barb recommended that CERT volunteers be trained especially.

-CERT training- need refresher training in general

-Building 4 IEQ update: Symptoms continuing, most people that could move out of the building, have. Symptoms started on 11/21/12.

- *Carpet has been removed

- *Potential problems – adhesive on back of carpet

- *FMP removing residual adhesive that is on floor

Marie Sagaberd reported that she and a student employee are having symptoms when working in the breezeway – really strong chemical odor. She also said that she completed an incident report.

Darcy send student reports of IEQ incidents to Jennifer Hayward.

Employee meeting being held on January 17, 4:30pm, building 30, room 213

-Issues with heating in various buildings due to cold weather

-Barbara raised issue of problems in Building 16, room 148 with heat. Work order has been submitted.

4. Incident Reports

FY12-13: 39	Building 11	Fall -Legs	No action needed
FY12-13: 40-46	Building 4	IEQ Issues	Consultants hired/remediation underway
FY12-13: 47	Public Safety	Trip-knee	Traction device installed
FY12-13: 48-53	Building 4	IEQ Issues	Consultants hired/remediation underway
FY12-13: 54	Building 34-grounds	De-icer in eye	Equipment failure, modification made to deicer equipment to prevent this. Also, raised issues of eye wash stations and how frequently water is changed. Potentially wear face shields instead of safety glasses
FY12-13: 55	Center building/Food Services	Lower Back	Hazard Awareness
FY12-13: 56-57	Building 4	IEQ Issues	Consultants hired/remediation underway

DISCUSSION ITEMS

1. Wellness Fair- Wendy Simmons

January 29- 10:00am- 2:30pm

Safety Committee and Public Safety will attend

We need people to help out at table: Marleena Pearson, Elaine Eiler-Mough, Dawn Barth

2. Safe Colleges Safety Training- available to everyone, employee databases have been updated as of 1/14/13.

Administrators

Dawn Barth

David Willis

Dennis Carr

Greg Morgan

3. Spring In-service – potential OSHA training, examples Global Harmonization update, etc – David Willis will call

ACTION ITEMS

Safety Issue	Corrective Action	Due Date	Person Responsible	Completed Date
Safety committee needs one faculty member.	Contact Jim Salt to ask for appointment of 2 faculty reps.	November 09	Dumbleton Simmons	Still Looking for 2.
Outside vendors using our campus without knowledge of safety practices	Provide information at the time of scheduling		Bates will follow up at the Deans Meeting Alen Bahret working on a link of documents. Committee will make recommendation on content Sub-group of Bates, Barth and Smith will work on this.	On-going
Update Safety Hazard Correction sheet	Verify realistic time lines and process		Willis	
Update Safety Charter			Dumbleton	

Stools needed for departments	Order Stools		Dillon	