

Lcc Safety Committee Minutes

January 15, 2014

Attending

Barbara Dumbleton, Jace Smith, Wendy Simmons, Jennifer Hayward, Nancy Schwoerer, Russ Pierson, Mark Richardson, Todd Smith, Marlina, Marie Sagaberd, Don Hines, Sharon Kimble, Karen Louise White.

December minutes Corrections

**Emergency Management Team, correct name is Emergency Preparedness Team.
Incident at the Longhouse the vehicle was a car not an electric cart.**

Announcements

Sharon Kimble and Karen Louise White are the new faculty members. Russ Pierson joins the committee from facilities.

Congratulations to

Facilities coordination of the demolition on the Center building. Demolition phase was completed ahead of schedule and access to the Center building was finished in time for the beginning of winter term. Minimal impact on students and staff.

Public Safety, facilities and science department staff for their handling the gas leak on January 10, 2013.

Action Items

Hanging signs in lower level breezeway of building 5. FMP is removing all signs hung with chains and replacing with an L-shaped bracket. On going.

Emergency Phones

Emergency Preparedness Team is continuing to look at how these phones are used and where they are located. Need to identify where all these phones are located. On going.

Barbara asked for another person to co-chair and/or take over facilitating the safety meetings. Anyone interested should contact Barbara. On going.

Issues/Concerns

Sharon Kimble was briefed on how to submit a work order to FMP.

Sharon Kimble asked if some kind of emergency "what to do" sign wall could be placed in the classrooms. A small, simple large print sign with some basic information. Sharon noted that lots of part time faculty do not have any emergency information.

Nancy reported that conference tables in building 19 room 230 are prone to tipping when people lean on them. FMP staff made notes on the request and will look into how to secure the tables.

Marie asked that the designated space for a large dumpster been painted. Chalk was used in the past but has since washed away with the rain.

Building 30- Marlina says there is an on- going issue with water leaking from the roof. Leaks are coming down the walls in offices. Staff in building 30 are concerned that mold may start to grow. Todd and Mark from FMP are aware of the leaks and are looking into how to resolve the issue. Original leaks came from a cracked solar panel and sub- freezing temperatures.

Accident Reports

14:27

Back strain due to staff trying to transport a patient in a wheelchair up a ramp. Recommendation that the clinic use the medical transport cart in the future.

14:28

Minor injuries from slipping on ice. Self awareness is needed. No further action required.

14:29

Cut on head. Shelf in mens' restroom apparently is too low or in the wrong spot. Again, being aware of surroundings. Facilities will take a look.

14:30

Knee strain. No action needed

14:31

Knee strain. No action needed.

14:32

Tripping and then falling on stairs. Self-awareness when using the stairs, need to be able to see the steps and make sure that the person is not carrying anything that might add to a falling risk. No action needed.

14:33

Burn from hot water. Person ignored caution hot water label. Manager reviewed safety cautions and procedures. No action needed.

14:34 & 35

Reports on PS officers relating to gas fume exposure. No action needed.

Discussion

Gas Leak

Building 16 had a gas leak on Friday January 10, 2013. Building was evacuated by public safety with the help of the science department staff and facilities. Goshen Fire Department and N

W Natural Gas responded. Cause was found to be an old abandoned gas line, inside a cabinet, the "cap" had popped off due to the build- up of pressure over the years.

Facilities will be doing an assessment of gas lines and fix and /or remove any that may pose a problem in the future. FMP will also take a look at cut off valves and switches

It was noted that it was keeping people a safe distance from the building is not always easy to do. Public Safety is looking into how to manage this for future incidents.

Two PS officers required some medical attention, due to over exposure to the gas fumes. Jace will be looking for personal devices that officers can use in this type of situation. One such apparatus is called a "self-rescue device." No other medical problems. PS took this as a good learning experience.