

Safety Committee
December 8, 2009
1:00 – 3:00 pm
Building 16, 211

Attending:

Barbara Dumbleton, Classified Representative
Dawn Marie Barth, Emergency and Risk Management Analyst
Rodger Bates, Management Representative
Janis Brew, Human Resources
Rodger Gamblin, Classified Representative
Don Hein, Management Representative
Nancy Schwoerer, Classified Representative
Wendy Simmons, Wellness Coordinator
Nadine Wilkes, Faculty Representative
David Willis, Facilities Management and Planning

Minutes:

1. Minutes from November meetings.

Approved as written.

2. Discussion Item

- Follow up on grooved pavement. Some of the places the grooves will be filled in and in some of the places the lines will be painted. Work is in progress.
- Willis reported that they will be filling in some of the grooves to allow room for bicycles to pass.

3. Issues and Concerns

- Simmons shared the reminder that we need to be more aware of visually impaired students around campus. People have been leaving tools and equipment in high traffic areas.
- There will be limited staffing on campus during the two week holiday break. There will be limited staff on site to do de-icing so everyone needs to be more careful in icy areas.
- Wilkes shared a situation where the health clinic had to respond to an injured student on the track. The response was especially challenging due to the excessive amount of goose droppings in the track area. They ended up with the patient, the wheelchair, and the nurse covered with goose waste. This was also tracked through the clinic as the waste was imbedded in the tires of the wheelchair.

4. Review of Action Items List

See action item list.

5. Review of Incident/Accident Reports

Only reports for which appropriate counter measure were not listed are summarized. All other reports had appropriate counter measures.

- 11/09/09 PE – Light switch wiring was replaced.
- 10/13/09 Food Svc – Form sent back for more information
- 11/17/09 P/G – Form sent back for counter measures
- Ongoing since July P/G – Ventilation fan was fixed. Needs to be hardwired in.
- 10/19/09 PE – Open aggregate slippery surface. Recommend a study for concrete replacement

6. Discussion

- Willis reported that FMP will have limited resources for the rest of this fiscal year. They will be focusing on priority 1 requests.
- Things will be evaluated and prioritized project by project.
- The new ADA access ramp on the West side of campus has created a fall hazard for those who will be working in that area. Willis will research requirements for fall protection.

7. Future Agenda Items:

1. Review FMP safety work orders and prioritize.
2. Ensuring that quarterly building inspections take place.
3. Review safety committee input on West Entrance ADA ramp.
4. Handrails
5. Safety Policy
6. Map to track incidents/accidents
7. 801's

ACTION ITEMS

Safety Issue	Corrective Action	Due Date	Person Responsible	Completed Date
Safety training requirements are not well understood or documented.	Send safety training matrix to managers and post of safety committee webpage.	8/13/09	Barth	
People ride skateboards and bicycles on inner-campus.	Post signs at campus entrances indicated that skateboarding and bicycle riding are not allowed on inner campus.	12/10/08	Willis	Signs were ordered but are missing
Safety committee needs two faculty members.	Contact Jim Salt to ask for appointment of 2 faculty reps.	November 09	Dumbleton	
Clarification needed regarding when employees need to report presence on campus.	Notice needs to be sent to Lane Weekly to clarify.	3/11/2009	Vos	
Employees are concerned about goose waste from the athletic fields being tracked into buildings and causing a health hazard.	Committee will monitor situation. PE will provide sanitizer and towels to people coming in off the fields.	On going	All	UO uses dogs. Willis will check with facilities director
Recycling workers may be transporting barrels that are too heavy on hand trucks.	Hayward will discuss these issues with Recycling and work with them on corrections.	8/13/09	Hayward	
People using back alcove at KLCC as a bathroom.	Submit work order to have motion sensor light installed.	8/13/09	Hein	Fence being installed.
Employee cut hand when reaching into a tool bucket.	Have tool organizer in/around bucket	8/13/09	Vos	

Safety Issue	Corrective Action	Due Date	Person Responsible	Completed Date
<p>Health concerns in Auto Body/Auto Paint: Hayward reported that another employee told her about 2 potentially unsafe practices in Building 12, the Auto Body/Auto Paint area.</p> <p>a. People spraying primer in the Auto Body area (not in the spray booth). The people spraying the primer are wearing respirators, but there are other people around in the vicinity that do not have any respiratory protection.</p> <p>b. People welding not under fume hoods. No special ventilation for the welding.</p>	<p>Follow up with the Dean of Advanced Technology, Paul Croker, to discuss whether these are safety issues.</p> <p>Installing new system what will function automatically. -Will request that we bring in OSHA to consult when new paint booths are done.</p>	November 2009	Bates	
Safety concerns with new ADA ramps in the west entrance.	<p>E-mail specific questions regarding safety concerns to Safety Committee.</p> <p>Review ramps provide feedback.</p>	November 2009	Willis Committee	
Concern about safety of hazardous waste disposal procedures.	Draft a hazardous waste disposal procedure for Safety Committee review.	January 2010	Hayward	