

Safety Committee
April 14, 2010
1:00 – 3:00 pm
Building 16, 211

Attending:

Dawn Marie Barth, Emergency and Risk Management Analyst
Rodger Bates, Management Representative
Ruth Bichsel, Faculty Representative
Janis Brew, Human Resources Manager
Barbara Dumbleton, Classified Representative
Rodger Gamblin, Classified Representative
Jennifer Hayward, Sustainability Coordinator
Nancy Schwoerer, Classified Representative
Wendy Simmons, Wellness Coordinator
Nadine Wilkes, Faculty Representative
David Willis, Facilities Management and Planning

Minutes:

1. Minutes from March meeting.

Approved

2. Review of Action Items

See action item list.

3. Issues and Concerns

- Wilkes reported overcrowding on LTC buses causing injuries to students. Students have reported to her that with crowding students can't get off bus and swerving causes balance issues.
Willis will report info to LTD through Susan Tatar.
- Willis suggested making the inner campus a "no bike zone"

Problem with this is that bike racks are located inner campus

- Dumbleton stated that due to security risks, we would need to have bike storage before we could do that.
- Willis reported that covered bike areas are about \$80,000.
- Work request would be helpful if the safety committee considers it a safety concern.
- Suggestion was made to list this as a future agenda item for further discussion
- Willis will get Oroyon to research alternate storage options.

Dumbleton reported on going issues with cars not stopping for pedestrians on campus.

- Maybe we should put some signs up or paint on the road.
- Willis suggested possible solar powered push button lights for crossing.

Dumbleton expressed concern about office staff moving their own stuff in bond project moves.

This gives a high risk of injury.

- Willis stated that we are only asking people to move their own personal items.
Toby Kuebler is working as the move leader and Susan Tatar is the Move coordinator.

Dumbleton reported a chair in the science building where chair welding game way and the
Fell over backward.

- Possibly 40 year old chairs. Are unsafe.
- These are chairs often found in the hallways in bldg 16.
- Willis stated that a work order needs to be submitted with the rooms with these chairs so they can be tabbed for replacement.

4. Accident and Incident Reports

- 1/12 HC Correction in process
- 4/16 FS Counter measures in place – wait to relight
- 1/27 FS Counter measures in place – floor mat replaced
- 3/26 FS Returned for more info – 2 people should move heavy item
- 1/19 PS Take time- do task during daylight
- 3/5 PS Not work accident

5. Building 4 updates - Hayward

- Roof leaks associated with roof replacement were found and repaired.
- Some ceiling tiles were we- some mold found. Room was cleaned with HEPA vacuum and tiles were replaced and then retested. New levels were lower than outside levels.
- Diesel exposure from Health and Wellness building construction. Could have been caused from the changing of the outside to inside air ratio's.
- Carbon monoxide testing was all negative
- Kathy Ellis from wise steps tested a significant number of things. But have to know what to look for to test for it.
- Wise Steps is doing additional testing to check for radon and more mold testing.
- SAIF made some suggestions that have all been completed.
- March 23 OrOSHA inspector started and investigation. Suggested that autoclaves could be the problem.
- Will give updates as they become available.

6. OrOSHA Citation report

- Barth reported that OrOSHA inspection resulted in 2- non serious violations.
- There was no monetary penalty.
- First deals with needing more comprehensive plan for accounting for employees after evacuation. Staff are currently working on solution. Evacuation maps have been created designating meeting locations. Managers will keep a list of contact info to verify safety of employees not found to be at the meeting location.
- Second is a need for a campus wide master list of all flammable materials. Hayward is collecting the data and binders will be distributed containing the information.

7. Future Agenda Items:

1. Hazard worksheet review and possible re-development
2. Review FMP safety work orders and prioritize.
3. Developing a culture of safety on campus
4. Ensuring that quarterly building inspections take place.
5. Handrails
6. Map to track incidents/accidents- GIS
7. 801's and Incident/Accident Forms
8. Public safety staffing
9. Brainstorm session
10. Website updates

ACTION ITEMS

Safety Issue	Corrective Action	Due Date	Person Responsible	Completed Date
Safety training requirements are not well understood or documented.	Send safety training matrix to managers and post of safety committee webpage.	8/13/09	Barth	
Safety committee needs one faculty member.	Contact Jim Salt to ask for appointment of 2 faculty reps.	November 09	Dumbleton	Still Looking for 1. Ruth Bicschel joined committee
People using back alcove at KLCC as a bathroom.	Submit work order to have motion sensor light installed.	8/13/09	Hein	Fence being installed. Permit is in place.
Health concerns in Auto Body/Auto Paint: Hayward reported that another employee told her about 2 potentially unsafe practices in Building 12, the Auto Body/Auto Paint area. a. People spraying primer in the Auto Body area (not in the spray booth). The people spraying the primer are wearing respirators, but there are other people around in the vicinity that do not have any respiratory protection. b. People welding not under fume hoods. No special ventilation for the welding.	Follow up with the Dean of Advanced Technology, Paul Croker, to discuss whether these are safety issues. Installing new system what will function automatically. -Will request that we bring in OSHA to consult when new paint booths are done.	November 2009	Bates/Hayward	Email sent to FMP 1-14-10. Waiting for reply when completed. Bates will resend. Angela Fazio is working on this.
Concern about safety of hazardous waste disposal procedures.	Draft a hazardous waste disposal procedure for Safety Committee review.	January 2010	Hayward	
New employee safety training needed.	Review Pam Farmers new employee training document	May	Barth and Brew	
New college strategic direction includes safety.	Committee would like to see the language in statement	May	Gamblin	