

# Sigma Zeta Chapter

## Phi Theta Kappa

### Chapter Meeting

February 4, 2013, 4:00 p.m.

**Attending:** Tracy, Caleb, Kaitlyn, Connor, Athena C., Athena M., & Velda

The meeting was called to order by Tracy at 4:02 p.m.

<b>San Jose</b>	<p>Velda reported that there had been only 4 applications for the 4 positions, and so all 4 who applied would be going. Those who applied were Tracy, Caleb, Kaitlyn, and Athena C. Velda will also be attending as the regional coordinator.</p> <p>Tracy broke down the expenses for the trip:</p> <ul style="list-style-type: none"> <li>• Airfare (<math>\\$321 \times 3</math>) = \$963 (Kaitlyn is not flying; she plans to visit her sister and when she wins IO, she has a Sunday meeting)</li> <li>• Kaitlyn's parking (<math>\\$21 \times 5</math>) = \$105</li> <li>• Hotel (<math>\\$213.50 \times 2</math> rooms <math>\times 4</math> nights) = \$1,308</li> <li>• Registration for conference (<math>\\$289 \times 4</math>) = \$1,156</li> <li>• Registration for Academy (<math>\\$90 \times 3</math>) = \$270 (As a IO candidate, Kaitlyn may not attend the Academy; she has other duties)</li> </ul> <p>The total expenses would be \$3,802. Tina has booked the hotel, and Velda has made the conference and Academy registrations.</p>
<b>Fish Pond</b>	<p>Overall, everything went well and had fun. We made \$500 for staffing the pond the three days and \$290 from flashlight sales. We had one expense of \$17.97 of towels. Tracy reported that we had 23 volunteers contribute 228 hours of service for this event.</p>
<b>Valentine's Day Fundraiser</b>	<p>Athena M. stated that we need to ask for donations much earlier because she is being told our requests need at least 2 months to be approved.</p> <p>Velda stated that she wanted an annual calendar that would show our annual events. Ideally, we would ask at the beginning of the calendar year for all of our donations.</p> <p>There were only 2 orders from the notice in The Weekly (and it ran for two weeks). The chapter will also make some for tabling in the cafeteria.</p>
<b>Council of Clubs</b>	<p>Tracy reported that the chapter would be in charge of a scavenger hunt for the co-opetition event on April 17-18 during Earth Week. There concept of co-opetition has apparently left the Council's plans. There was a lot of discussion about what to do for a scavenger hunt. The</p>

	main discussions ended with looking for a way to orient students to campus—buildings, services, locations, etc. Barb Delansky would likely love the idea and this would give us a chance to Beta test it.
<b>College Project</b>	Tracy distributed a list of related projects that we will have for our College Project. This list was generated from Tracy's meeting with Kate Barry.
<b>Valentines and BOE</b>	It was decided that the chapter would not visit the BOE meeting this month. They Board has a packed agenda, and students are busy with finals. Tracy will take valentines to the meeting and leave them for the Board members.
<b>Advisor Update</b>	Velda stated that she and Tracy made sure that the 5 chapter award nominations were submitted: HiA, College Project, team, Kaitlyn's, and Caleb's.

### Action Items

Athena C.	Give Tina her legal name and birthdate for flight
Athena M. and Athena C.	Donations for Valentine's bags
Athena M. and Athena C.	Make valentines for Board meeting
Caleb	Give Tina his legal name and birthdate for flight
Tracy	Have Tina book flights
Tracy	Give Tina her legal name and birthdate for flight
Tracy	Ensure that fish pond check is deposited
Tracy	Take valentines to Board meeting

The meeting was adjourned at 5:02 p.m.