

Sigma Zeta Meeting Agenda



Phi Theta Kappa
General Chapter Meeting
Monday, April 29, 2013
Building 19, Room 248



Schedule	Topic	Lead	Outcomes	Length
4:00 PM	Call to Order Roll Call Agenda Review	Team	Begin meeting, pass around sign up sheet, and scan agenda for gaps	0:05
4:05 PM	Adoption of Minutes	Team		0:05
4:10 PM	Ice Breaker	All	What have YOU done for HiA this year?	0:05
4:15 PM	Regional Convention	Tracy	Departure Time 2pm from motorpool	0:10
4:25 PM	Flashlight sales @ regional	Team	Discuss and Decide	0:05
4:30 PM	Campfire Song/Chant	Chandler	Needed to show unity	0:10
4:40 PM	5-Star Chapter Dev. Planning	Team	Review poster	0:05
4:45 PM	Orientation	Team	Discuss order and duration of each item	0:05
4:50 PM	Recruiting and Retention	Team		0:05
4:55 PM	Upcoming Dates: Volunteers!!		May 15, 31, June 15, 17-19th	0:05
5:00 PM	Advisor Update	Lida		0:05
5:05 PM	Adjourn meeting			