

INSTITUTIONAL EFFECTIVENESS COMMITTEE MINUTES

January 21, 2016, 3:00-4:30 p.m. in the Boardroom

Present: Ce Rosenow, Dawn DeWolf, Lida Herberger, Rosa Lopez, Phil Martinez, Jennifer Steele, Kate Sullivan, Craig Taylor, Molloy Wilson

Absent: Bob Baldwin, Jennifer Frei, Matt Danskine, Ashley Jackson, Christina Howard, Brian Kelly, Philos Molina, Gary Mort

Notetaker: Anna Kate Malliris

Guests:

Item	Notes
Approval of Minutes	Approval of minutes from 12/17/15 meeting- approved without change In the future, the minutes will be set up on Google docs for comment before approval.
Strategic Planning Process	The strategic planning process was approved by the College Council Planning Subcommittee and College Council. Members from the planning sub-committee will review the process. <ul style="list-style-type: none">• Handout #1 reviewed• Formal approval of the Calendar & Work Plan section in College Council should happen at the next meeting• College Council holding an All Council Meeting and strategic planning and the core themes will be part of that discussion• Strategic Directions/Core Theme Strategies will support the Core Themes. There needs to be clarity if we are shifting language from Strategic Directions to Core Theme Strategies. Strategic Directions may not address how to go where we want to go and Core Theme Strategies may answer the “how” we get from Strategic Directions to Core Themes.• Will go to the Board in June 2016
Map new core themes objectives to the current strategic directions	We will break into 4 small groups and work with members from the College Council. Each group will take one of the core themes and map it to existing core themes as well as look for gaps. Each group will report out. <ul style="list-style-type: none">• Handouts #2a and #2b reviewed• Handout #3• Teams worked on the mapping exercise• Report out: Feedback will be summarized and distributed.<ul style="list-style-type: none">○ Core Theme 1- Hard to find direct relationships○ Core Theme 2- When creating/updating strategic directions, should pass through the Core Values lens. There are good crosswalks on this core theme but some of them are not well

	<p>aligned with the core values. There needs to be explicit language that makes the alignment with the Core Values clear.</p> <ul style="list-style-type: none"> ○ Core Theme 3- <ul style="list-style-type: none"> ▪ Objective 1: Lots of “somewhat supports” but only one directly supports the Core Theme. Need to define “high-impact practices” for clarity. ▪ Objective 2: Most directly support the Core Themes. Need some more alignment with Core Values. ▪ Objective 3: Lots of these directly support the Core Themes. ○ Core Theme 4-The 2 objectives are very similar so the alignment is about the same. A lot of these are in direct support of the Core Themes. Sustainability, Safe Learning & Working Environment, Diverse and Inclusive Learning are pretty weakly/indirectly connected. ● Other comments: <ul style="list-style-type: none"> ○ We need to be careful about language around what we “do to” students ○ Still need to do strategies later on ● Next step to bring a compilation back to the IEC and the subcommittee and then will move the work forward. This work will help us identify the gaps. ● Rosa Lopez provided a graphic. Handout #4
Other Items	<ul style="list-style-type: none"> ● Review voting- Molloy ● Evaluate and assessing IEC effectiveness for the year-Ce Rosenow ● Report from group who volunteered map strategic directions and core themes- Rosenow, Sullivan, Howard, DeWolf, Steele, Taylor ● Report from Craig and Dawn who volunteered to establish objectives for council visits ● Report from Molloy who volunteered to work on assessment discussion and data collections once objectives are clarified ● Membership update ● Scope of work
Next Meeting	February 18th from 3:00-4:30 p.m. in the Boardroom