**Lane Community College**

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| **RECRUITMENT REPORT**  \*\*Per ASA please type | | | | | | | | |
| POSITION INFORMATION - Complete form in entirety | | | | | | | | |
| **Posting #:** | **Position title:** | | | | | | |
| **Posting date:** | **Department/Division:** | | | | | | |
| **SCREENING/INTERVIEW COMMITTEE MEMBERS** | | | | | | | |
| **Search Committee Chair:** | | | | | **Screening/MQ**  **Yes or No** | | **Interviews**  **Yes or No** |
| **Committee:** | | **Division / Department** | | |  | |  |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
|  | |  | | | Y or N | | Y or N |
| **APPLICANTS SELECTED FOR INTERVIEWS** | | | | | | | |
| The following applicants have been selected for an interview. **Interviews calls may not be made until all approvals are completed.** | | | | | | | |  | |
|  | | |  | | | | |  | |
| **Responsible Manager:** | | | | **Date** | | | |  | |
| Human Resources Only **REVIEW OF INTERVIEW POOL** | | | | | | | | |
| Applicants have been selected for interviews in compliance with our Affirmative Action standards.  The following action is needed for Affirmative Action compliance. | | | | | | | | |
| **For Affirmative Action** | | | | | | **Date** | | |
| Vice President (required to proceed with interviews without taking Affirmative Action recommendation) | | | | | | Date | | |
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