

Technology Council Minutes
November 18, 2011
1:30 to 3:00 p.m., LCC02 128

Present: Barbara Barlow (chair), Dale Duvall, Meredith Keene-Wilson, Jim Lindly, and Bill Schuetz

Absent: Denise Brinkman, Brad Hinson, Michael Lainoff, and Alfonso Macias

Item:	Outcome:
Tech Council Business:	<p>Membership: We are working to fill the remaining vacant positions for 2011-2012. We need 2 Faculty positions, and 1 (?) student position. Brad offered to check with Deans and Faculty Techs, and Meredith offered to check with Stacie, the person who is filling in for Jim Salt while he is on sabbatical.</p> <p>TACT webpages: The Lane web pages are being completely redesigned and it was asked of the Technology Council as to the desired disposition of the old TACT team's webpages. It was decided that archiving these pages would be best.</p> <p>Attendance: It is likely that the two student representatives are unable to attend the meetings during the day/time set for this term. We will review and reschedule as possible.</p>
General Business:	<p>All Councils Meeting announced: December 1st from 3pm to 5pm. Room TBD.</p> <p>Review of Lane's Strategic Directions: Specifically the committee reviewed directions #1 – transforming lives, #3 – optimal prep, progression and completion, #4 – online resources, and #7 – safe learning and working environment.</p> <p>Continued Discussion of Committee's purpose for this year: We continued our discussion on the Technology Council's purpose in general (provide assistance, recommendations and oversight) and specifically for this year. Ideas discussed include:</p> <ol style="list-style-type: none"> 1. Identify areas of need for technology at Lane 2. Processes/Policies for software/hardware standards, purchasing and compliance 3. Advocate for technology on campus 4. Effective and Efficient technology systems 5. IT Security Oversight 6. Provide insights on technology trends, changes and advancements 7. Recommendations for staff/professional development and education in technology 8. Advocate for complete technology documentation 9. Review IT strategic 3 year plan (or 3 year outlook of Vision, Mission and Goals for technology at Lane) 10. Emergency/Contingency Plan 11. Communication/Transfer of IT information 12. Move towards standardized hardware and software 13. Accessibility to IT Resources – preparation and training for using technology rich classrooms/labs 14. Technology made affordable <p>Proposed Focus Areas for this year:</p> <ol style="list-style-type: none"> 1. Advocate for improved access to educational and administrative hardware, software, support and other technology resources. 2. Providing effective, efficient and secure technology systems on the LCC IT network. 3. Advocate for technologies to improve learning and processes at Lane.
Agenda Items for Next Meeting:	Further clarification of our focus areas, and preliminary assignments COPPS Policies
Next Meeting	<i>December 2, 2011 1:30pm to 3pm in LCC02 128</i>