

***Student Affairs Council
Meeting Minutes: November 20, 2015
1:00-3:00pm in the Boardroom***

Attending: Kerry Levett, Bob Baldwin, Owen Morgan, Christina Walsh, Sue Norton, Ashley Jackson, Anastasia Vail

Excused: Kristina Holton, Helen Faith and Fiora Starchild

Note Taker: Leanne Guthrie

Agenda Item	Notes	Actions
Past meeting minutes	<ul style="list-style-type: none"> Minutes from June 8, 2015 	June 8 th Minutes reviewed and approved 11/6/15 meeting was canceled
Election of Chair	<ul style="list-style-type: none"> Ashley Jackson is nominated for SAC Chair Owen Morgan will be Drupal trained and will upload previous approved meeting minutes into the governance SAC web site Christina is trained and will contact IT to get access to post the June 8th 2015 minutes 	Ashley Jackson was elected Chair
Agenda Changes	<ul style="list-style-type: none"> No changes proposed 	No action needed
Learning Together	<ul style="list-style-type: none"> Diversity in Academe Transgender on Campus – Department of Education has said that Title IX applies to Trans- individuals, sexual orientation and protected classes – this has a huge impact on lane Discussion on use of pronouns that are not gender binary Discussion on how we can be very intentional in including and looking at meeting the needs of students and employees. Lane has been a leader in being sensitive to the needs of trans individuals We must be aware of the rights of multiple sub populations – thinks strategically 	Discussion will be continued
Annual Work Plan Development	<ul style="list-style-type: none"> Plan from 2014-2015 Craft new separate policies for student & employee organizations – not complete- assign task to be completed Resubmit a policy revision related to student government to college council 	Are to develop work plan and submit it to College Council Continued work needs to be done on the revisions

	<ul style="list-style-type: none"> ▪ COPPS review for essential documents ▪ Worked with Tech council on an official student communication policy with will be in the form of email (Gmail). ▪ We must have someone work on the student organizational policy ▪ We have the opportunity to identify any other policies that we would want to put forward ▪ Consideration of Student travel procedures ▪ Procedures that makes sure students and staff safe and covered by institutional liability ▪ Approached from a risk assessment perspective ▪ Going back and looking a college council's definition of policies and procedures. Do we need policy or just a set of procedures or both ▪ Meeting of Chairs & Vice Chairs Dec 3 2015 ▪ All council Jan 28 2016 ▪ Question & concerns about whether the councils are effective ▪ Most councils are not up to date on posting minutes and documents to their web sites therefor we are failing to communicate to the community ▪ SEM - has subcommittees working on goals and will update us 	<p>New work plan is being developed</p> <p>Christina and Anastasia will work on this</p> <p>Need a sub committee</p> <p>Quarterly review in Jan on work that was done in the fall and review recommendations from the SEM consultant</p>
<p>Student Affairs Strategic Documents</p>	<ul style="list-style-type: none"> ▪ Philosophy Draft Statement <ul style="list-style-type: none"> • Strategic Plan draft ▪ Developing a philosophy of Student Affairs ▪ Identify priorities and data collection 	<p>SAC council needs to review documents</p> <p>Draft of Strategic plan needs approval</p> <p>Using OrgSync Portal</p>
<p>Information Sharing</p>	<ul style="list-style-type: none"> • Gmail roll out – Dec 29th 2015 	
<p>Other items</p>		

Adjourned at 2:45

Next meeting December 4, 2015 1:00pm in Boardroom.