

Item	Objective
Present	Jim Salt (chairing), Brian Kelly, Joseph Colton, Dawn DeWolf, Craig Taylor
Agenda review	No changes
Approval of prior Minutes	No minutes were distributed prior to this meeting
Development of CC work plan	<p>Check to see if this is a requirement of the CC charter. Do we have a work plan from last year to review? Ideas for our work plan this year:</p> <ul style="list-style-type: none"> • Governance System review • Strategic Plan • Budget Development • Planning for all council meeting • Review/discuss process for budget reductions – by or with Finance Council – with objective of broad understanding of methods, data • Responsibilities related to safety and Lane’s Safety Plan <ul style="list-style-type: none"> ○ NOTE: currently Lane’s Emergency Plan is the responsibility of Facilities Council ○ Emergency Planning Team (EPT) – we’ll try to have them join CC at an upcoming meeting • Review of governance system is a topic for a NWCCU report next term – <ul style="list-style-type: none"> ○ NOTE: CC has some responsibility for accreditation • Build/maintain connection with Institutional Effectiveness Committee (IEC)
Governance system review and update	Who are members of the Governance subcommittee of CC? Dawn will work with Bob and Mary, especially related to preparing the response to NWCCU about governance.
Strategic Plan	No discussion
Appointments to CC sub committees	Governance systems- Bob, Mary and Dawn Planning Subcommittee- Bob, Joseph, Dawn, Craig and Jen Budget Subcommittee- Jim, Adrienne, Dawn, Brian and Jen
Planning for All Council meeting	<p>Try to schedule an all-Council meeting during week 7 or possibly week 6 or week 8</p> <ul style="list-style-type: none"> • 1st priority = week of Nov. 9 → use CC’s Nov. 12 meeting data; possibly have CC meet 2 to 3 and all council meeting 3:00 to 4:30 or 5:00. <ul style="list-style-type: none"> ○ We’ll tentatively work on this as our plan • 2nd priority = week of Nov.16; • 3rd priority = week of Nov. 2 <p>Motion by Jim = Invite the chair and co-chair of each council with other council members welcome to attend – but it’s a chairs/vice chairs. 2nd by Dawn; unanimous approval.</p> <p>Jim will check with Bob about preparing the invitation.</p>

	How to enliven our governance system?
Meeting times	The council agreed to meet 11/12, 11/16 and 12/3 as a council for the remainder of fall term.
Reports: ASLCC; MSC; ET; LCCEA; Faculty Council; LCCEF.	<p>LCCEA – Jim will send us a url to current HECC strategic plan; he will also send us or point us to some material related to dual credit, performance based funding,</p> <p>Faculty Council – members are discussing a Student evaluation of instruction; a web-based instrument/system that is being developed; it’s an opt-in system (sections evaluated are selected according to the policy – link to COPPS → https://www.lanec.edu/copps/documents/student-evaluation-instruction training has been occurring for implementation</p>
Adjourn	3:02