

**LEARNING COUNCIL MINUTES**  
May 8, 2015, 1:10 to 2:55 in the Boardroom

**Present from Learning Council:** Christina Howard, Lida Herburger (member by position), Joseph Colton, Jennifer Frei, Phil Martinez, Jim Salt, and James Wessgert (student), and Dawn DeWolf,

**Absent:** Roma Cusimano, Sarah Ulerick (ex officio), Kerry Levett, Marleena Pearson, Rosa Lopez, Robert Schumacher (student), and Maurice Hamington.

**Notetaker:** Anna Kate Malliris

**Guests:**

Item	Notes
Changes to Agenda	No changes.
Approval of Minutes	Not reviewed.
Meeting Schedule- June 5, 2015	June 5 <sup>th</sup> will replace the June 12 <sup>th</sup> meeting and will be the last meeting of the year.
Strategic Learning Plan: Academic criteria for program review, program metrics, development, and re-development	<p>Martinez:</p> <ul style="list-style-type: none"> <li>• Handout #2</li> </ul> <p>Howard:</p> <ul style="list-style-type: none"> <li>• Subcommittee had challenges meeting this term. Howard is working on an outline for a learning plan with DeWolf and Levett.</li> <li>• With some clarification of the Core Themes, IEC's role, and the structure around Program Review, it is a good time to do this work.</li> <li>• Have learning outcomes but have not integrated them into a learning plan. This will include a lot of engagement college-wide to create a plan that is meaningful. At other institutions, these conversations take 2-4 years. We may be faster because of the groundwork we have already done.</li> <li>• Discussion about Learning Council's role in policy development regarding learning that might parallel the department level program review, program review oversight committee and the IEC (all of which are not at the governance level).</li> <li>• The Learning Council could create a learning plan that would drive the work of the other governance councils. We need some clarity about how the governance system and Learning Council interacts with institutional initiatives like program review, IEC, etc. and decision-making.</li> </ul>

	Martinez will send a letter the Chair & Vice Chair of the College Council to initiate this discussion.
COPPs	<p>Martinez:</p> <ul style="list-style-type: none"> <li>• Handout #1</li> <li>• <u>Step 1</u>: Members should review the list and bring any revisions they think is necessary.</li> <li>• <u>Step 2</u>: Need to review the work that Mary Glenn &amp; Nadine Williams did last year. This should be done by a subcommittee: DeWolf, Martinez, Salt, and Frei.</li> <li>• <u>Step 3</u>: The council needs to decide which policies they want to review.</li> </ul>
Follow Up Report: Academic Development Index	<p>Martinez:</p> <ul style="list-style-type: none"> <li>• Levett suggested that with a large percent of students on Pell grants, metrics should be developed.</li> <li>• Martinez discussed one formula: [#Students with Pell grants] divided by [#Students]x [completion rate]--- the closer to a ratio of 1, the more you have contributed to the success rate of the students.</li> <li>• Discussion: <ul style="list-style-type: none"> <li>- Completion remains a difficult concept to define</li> </ul> </li> </ul>
NEXT MEETING	May 22' 2015, from 1:10-2:50 p.m. in the Boardroom