

LEARNING COUNCIL MINUTES
February 13, 2015, 1:10 to 2:55 in the Boardroom

Present from Learning Council: Christina Howard, Joseph Colton, Phil Martinez, Dawn DeWolf, Roma Cusimano, Robert Schumacher (student), Marleena Pearson, and Lida Herburger (member by position).

Absent: Marika Pineda, Sarah Ulerick (ex officio), Kerry Levett, Jennifer Frei, Rosa Lopez, Maurice Hamington, and Jim Salt.

Notetaker: Anna Kate Malliris

Guests:

Item	Notes
Changes to Agenda	No changes.
Approval of Minutes	January 9, 2015- approved with changes January 21, 2015- approved with changes
Workplan	<ol style="list-style-type: none"> 1. Report on Vote <ul style="list-style-type: none"> • 11 in favor, 3 abstained in email voting process 2. Proposed Edits <ul style="list-style-type: none"> • 1 title should strike Instructor Selection • 1.1(b) should read Faculty Council • 3.b should read learning support services • 6 should have “regarding Academic Units” replaced with “that impact student learning and the learning environment.” • <u>Decision:</u> All of these changes approved (See Handout #1) 3. Prioritize <ul style="list-style-type: none"> • Work plan items → (High Priority) 6/3/5/1/4/2/7 (Low Priority) • <u>Decision:</u> Prioritization approved. • Need to consider the urgency, timeline, critical nature, and duration • 1.1(b) is completed
Member Reports	<p><u>Program Review (Howard):</u> Had robust discussion at the Department Planning workgroup. Identified the need to understand the connection between Program Review (PR) and other planning processes and desire for clarity about how PR will be used institutionally. Notes for the meeting are posted on the Department Planning website.</p>

	<p><u>Institutional Effectiveness (DeWolf):</u></p> <ul style="list-style-type: none"> • There is a webpage is set up (http://www.lanecc.edu/institutionaleffectiveness) and it has a link to an email (InstitutionalEffectiveness@lanecc.edu) address to give input. • There will be an All Campus Core Themes meeting on February 24th from 3-5 p.m. in CML 103. It will be streamed live (link will on the website) and feedback is encouraged before, during and after the meeting. <p><u>Syllabus Question (Schumacher):</u> What process would students go through to change the syllabus policy to require that Public Safety information be included on all syllabi? Larger issue to deal with but appropriate for this council and Faculty Council to discuss under Work Plan policy Item #1. Note that syllabus is a procedure on COPPS and not a policy.</p>
NEXT MEETING	February 27, 2015, 1:10 to 2:50, Boardroom