LEARNING COUNCIL MINUTES
November 14, 2014, 1:10 to 2:55 in the Boardroom

Present from Learning Council: Christina Howard, Marleena Pearson, Rosa Lopez, Joseph Colton, Lida Herburger (member by position), Maurice Hamington, Jim Salt, Robert Schumacher (student), Phil Martinez, Sarah Ulerick (ex officio), Roma Cusimano, and Marika Pineda.
Absent: Kerry Levett, Jennifer Frei, Dawn DeWolf, and Summer Manier, (Student).
Notetaker: Anna Kate Malliris
Guests: Jen Steele and Craig Taylor

Item	Notes
New Member	Marleena Pearson is joining the council
Changes to Agenda	See Below
Program Review Overview	Steele: • Introduced how program review came out of the self-study. • Allows longer term planning than unit planning. • Led by faculty "who curate the content for their disciplines" • Connects with councils and strategic plans • After December 2nd (Noon-2 pm) meeting, will publish new website with resources • Piloting program review with drafting and early childhood education • Draft list is 100 programs encompassing all areas; will have 20 per year to complete all units in 5 years • Peer review component will be coming Discussion: • Steele invited people to join the Department Planning Workgroup or a subcommittee, can follow work and give feedback; and can invite Jen to department meetings. Jen also will send her notes to the Learning Council members • Salt maintains that Program Review from Administration is in violation of the faculty contract and is without faculty involved. He believes that an elected union member needs to be involved. Salt stated that Administration sees the representative system as a hindrance to getting thing done. This is not the case, unions seek to move work forward and protect their professions. He would ask the Administration to invite representation from faculty through both Faculty Council and LCCEA. • Howard stated that design of the process hasn't involved faculty even though faculty will lead the

	process. Specifically, faculty weren't part of the phone calls to other colleges for research. • Steele volunteered to facilitate. Program Review is not a Budget Office project. Steele has 20 years of process analysis experience. The work drew on Assessment Team work/documents. She felt that the timing was off by starting in the summer. Reminded the council that the number of drafts should not discourage anyone from responding. • Ulerick stated that the Program Review team does include faculty. The work is in the formative stage. Communication needs to be respectful; recognizing that each viewpoint is important. • Martinez said that hand-selecting or asking for volunteers isn't representation. The committee should ask unions, councils, and each unit for representatives. Faculty must be involved from the very beginning. • Lopez offered that ECE volunteered for the pilot because they've been applying for grants and not getting them.
Approval of Minutes	Review of November 14, 2014, minutes will be done at next meeting
Workplan	Handout #1 • Discussion of Item #5 [Review and approve (Review and Recommend) the role of Learning in Council Program Review process for academic units] of the proposed workplan. • Send Martinez recommended language and he will try to craft a proposal and bring it to the next meeting.
Grading Policy	Lopez:
Academic Plan Sub-committee	Volunteers: Maurice Hamington, Christina Howard, and Roma Cusimano. **Decision:** The committee will consist of the above people. There will be no further discussion of membership and other council members can join the subcommittee if they would like.
Respectful communication	Postponed
Change of name for Transfer Division	Hamington: Want member reactions to the idea of changing from use of the term "Transfer" to "The School of Arts and Sciences". • Gives a tangible identity to this unit of divisions • Need to be careful that having a "School" does not diminish programs through a form of stratification. However, during transfer, coming from a "School" is more prestigious than coming from a "Transfer" program that sounds more piecemeal. Can appear more unified. • Also like this because there are CT programs that can transfer but currently are not included in the heading "Transfer" • A lot of support for this change in language.

No Show Drop	Postponed
Member Reports	Postponed
NEXT MEETING	**December 5, 2014, 1:10 to 2:50, Boardroom**