

**LEARNING COUNCIL MINUTES**  
October 17, 2014, 1:10 to 2:55 in the 2/213

**Present from Learning Council:** Joseph Colton, Jennifer Frei, Dawn DeWolf, Lida Herburger (member by position), Maurice Hamington, Summer Manier, (Student), Robert Schumacher (student), Roma Cusimano, Marika Pineda, Jim Salt, Phil Martinez.

**Absent:** Bob Baldwin, Rosa Lopez, Kerry Levett, Sarah Ulerick (ex officio).

Item	Notes
Membership	Introductions IRAP/Degree Requirements representative(s)? Discussion Decision: Wait and deal with membership issues on an ad hoc basis Election of a chair Decision: Phil Martinez was elected unanimously
Meeting Dates	There will be no meeting on Nov. 28 <sup>th</sup> or Dec. 12 <sup>th</sup> Meetings are added on Nov. 21 <sup>st</sup> and Dec. 5 <sup>th</sup> (location will be sent out)
Workplan	<ol style="list-style-type: none"> <li>1. COPPS Review: Instructor Selection and Grading Policy               <ul style="list-style-type: none"> <li>• Need to complete policy review                   <ul style="list-style-type: none"> <li>○ Instructor Selection &amp; Development</li> <li>○ Grading Policy</li> </ul> </li> <li>• May be additional policies sent to the Council</li> <li>• Assess No Show Drop process as policy or procedure</li> </ul> </li> <li>2. Performance Based Funding(PBF)/Achievement Compact(AC)               <ul style="list-style-type: none"> <li>• The Council is the college's AC advisory committee per March 14, 2014 resolution. As such it will address AC issues.</li> <li>• Overlap between PBF/AC so committee will address PBF issues both to advise the Governance</li> </ul> </li> </ol>

	<p>Councils and the college administration, and to engage in the broader policy discussion.</p> <ol style="list-style-type: none"> <li>3. No Show Drop Process – Explore and attempt to craft consensus on language and process.</li> <li>4. Other unfinished business from last year <ul style="list-style-type: none"> <li>• Academic Plan <ul style="list-style-type: none"> <li>* a very large initiative that would take separate funding</li> <li>* consider writing a white paper/overview and framing of an AP to inform the strategic planning work that is being done</li> </ul> </li> </ul> </li> </ol>
<p>No Show Drop Policy</p>	<p><u>Discussion:</u></p> <ol style="list-style-type: none"> <li>1. Issue of whether it is a policy or procedures and then whether it has gone through the appropriate channels</li> <li>2. Issue of whether an academic issue or an enrollment issue and this distinction helps define the outcome</li> <li>3. Clarity about what we are trying to accomplish would help; pulling it apart may help provide this clarity.</li> <li>4. Issues: <ul style="list-style-type: none"> <li>• 50% →1 class (the challenge was 50% of 3 day/week class)</li> <li>• May→Shall</li> <li>• What constitutes taking attendance/attending (seems to be clearer and negotiable)</li> </ul> </li> <li>5. Martinez proposed wording: “...will be dropped if do not at least attend one class and may be dropped at the discretion of the instructor if they do not attend at least 50% of the classes.”</li> <li>6. Faculty Council wants it to be required to drop if students do not attend one day and the right to drop any student who does not attend all classes the first week.</li> </ol>
<p>NEXT MEETING</p>	<p><b>October 24, 2014, 1:00 to 2:50, Boardroom</b></p>