

LEARNING COUNCIL MINUTES (Draft)
January 23, 2015, 1:10 to 2:55 in the Boardroom

Present from Learning Council: Christina Howard, Joseph Colton, Phil Martinez, Roma Cusimano, and Dawn DeWolf.

Absent: Sarah Ulerick (ex officio), Marleena Pearson, Kerry Levett, Jennifer Frei, Rosa Lopez, Lida Herburger (member by position), Maurice Hamington, Jim Salt, Robert Schumacher (student) and Summer Manier, (Student).

Notetaker: Anna Kate Malliris

Guests:

| Item | Notes |
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| Changes to Agenda | No quorum so will discuss and vote by email on workplan. |
| Approval of Minutes | January 9, 2015- postponed for lack of quorum |
| Membership | Marika Pineda is leaving the college so she will not be on the council and MSC will need to appoint another member. Dawn DeWolf will notify MSC of the need. |
| Workplan | <ol style="list-style-type: none"> 1. Discussion on Proposal <ul style="list-style-type: none"> • Discussed changes • Reads well and defines the work clearly • Item 4 should add “council” before relationship 2. Prioritization-postponed |
| Governance Discussion | Postponed |
| Member Reports | <ol style="list-style-type: none"> 1. <u>A Team Report (Howard):</u> <ul style="list-style-type: none"> • Shared the Assessment Team Work Plan approved 12-10-14 (will be on website) • Mary Parthemer working to share work with students and Sarah Lucia doing presentations about learning outcomes 2. <u>CTE Program Update Tool (Howard):</u> <ul style="list-style-type: none"> • Update tool that will be a data base that will house all of the information for the catalogue that currently exist only in Word documents and will generate reports for different purposes |

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| | <ul style="list-style-type: none"> • Will save a lot of work and time and generate information more quickly • Allows information about Core Learning Outcomes and still looking for more development • Demonstrated the web-based system for data input • Starting with Career Technical programs <p>3. <u>Program Review Report (12/2/14 meeting)(Howard):</u></p> <ul style="list-style-type: none"> • Moving toward institutional effectiveness and subcommittee structure • Communication will be coming out to the larger campus community • Need to get more faculty involvement since they will be leading this work <p>4. <u>Academic Plan Sub-committee (Howard):</u></p> <ul style="list-style-type: none"> • Opportunity to look at how learning is defined at Lane • How to include the co-curricular parts of learning at Lane • Create a white paper and then create a plan from the framework created in the white paper <p>5. <u>No Show Drop:</u></p> <ul style="list-style-type: none"> • Not a lot of progress made through Faculty Council <p>6. <u>Accreditation Response Update (IEC?)(Howard):</u></p> <ul style="list-style-type: none"> • Handout #1 • College Council had a discussion and on 1/22/15 they gave input and showed support for the IEC • Implementation committee working within existing Board policies • Will roll out how Lane is doing to the larger campus community • Will start with working on the Core Themes for our 1 year report due in the fall. We will either reaffirm or change our Core Themes by mid-May with broad conversations within the college community • Some minor changes were suggested and Dawn will capture them in the document moving forward <p>7. <u>Respectful communication (Martinez):</u></p> <ul style="list-style-type: none"> • In early fall, an all college governance committee meeting was held with an attempt to create a more respectful campus communication environment • Each council is looking at the statement that came out of that meeting and dealing with it differently • Need to have the conversation in this committee • Defining “respectful” can be challenging and varies individually |
| NEXT MEETING | February 13, 2015, 1:10 to 2:50, Boardroom |

