

College Council Minutes

December 3, 2015 Bldg. 1/Rm. 212 at 2:00 – 3:00

| Item | Notes |
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| Present | Jim Salt, Brian Kelly, Joseph Colton, Craig Taylor, Susan Carkin, Mary Spilde, Dawn DeWolf, Sarah Fox, Ashley Jackson |
| Approval of prior Minutes. CC minutes on web page | Approved Nov. 19 th minutes Council web page has been updated. Minutes are up to date. |
| Budget & Finance Subcommittee | Jim Salt was elected chair. Subcommittee has met once; it was a good meeting, good attendance. Another meeting next week, group will review previous years to see what worked well. |
| College Council Work Plan update | <p>Previous ideas:</p> <ul style="list-style-type: none"> • Governance System review • Strategic Plan • Budget Development • Planning for all council meeting • Review/discuss process for budget reductions – by or with Finance Council – with objective of broad understanding of methods, data • Responsibilities related to safety and Lane’s Safety Plan <ul style="list-style-type: none"> ○ NOTE: currently Lane’s Emergency Plan is the responsibility of Facilities Council ○ Emergency Planning Team (EPT) – we’ll try to have them join CC at an upcoming meeting • Review of governance system is a topic for a NWCCU report next term – <ul style="list-style-type: none"> ○ NOTE: CC has some responsibility for accreditation • Build/maintain connection with Institutional Effectiveness Committee (IEC) <p>Discussion:</p> <ul style="list-style-type: none"> • Establish clarity on responsibilities of Budget & Finance Subcommittee vs Finance Council • Update charters for both groups • Strategic Planning, understanding that CC coordinates other councils’ plans • All councils meeting. Ask chairs and vice-chairs what support they need. CC’s Planning subcommittee will bring a draft agenda for discussion on the 1-4-2016 meeting • Lane Safety Plan, ask the Emergency Planning committees to present a report, to see what significant changes have been done • Institutional Effectiveness Committee, work needs to be presented to IEC within deadlines because the Core Themes need to be ratified. CC needs to appoint someone to the IEC |
| Adjourn | 2:45 Next meeting 1-4-2016 |