



College Council Minutes

Jan. 24, 2013 Boardroom 2:00 – 4:00

PRESENT: Joseph Colton, Susan Carkin, Barb Delansky, Rodger Gamblin, Craig Taylor, Mary Weatherhead, Jim Salt, Bob Baldwin, Mary Spilde. Guests included Mary Glenn and Nadine Williams

Item	Notes
Agenda review	No changes were made to the agenda. A request was made for members to receive the agenda at least 24 hours in advance.
Approval of prior Minutes	The minutes from the previous meeting were not available.
Policy Review	<p>Second Reading with Mary Glenn and Nadine Williams</p> <p>A second reading of the COPPS Review Project was held. Williams reminded the council that the aspects brought up last time included indexing, adequacy of current technology, and translatability into other languages. Another issue is that policies and procedures are sometimes combined. Williams and Glenn have begun making those distinctions.</p> <p>Weatherhead moved to approve the COPPS review structure as proposed. Colton seconded.</p> <p>Motion passed unanimously.</p>
Policy Review Hiring Policy/Procedure	<p>The council discussed Lane's hiring policy and procedure to determine whether the procedure is up to date and if it is adequate. Spilde informed the council that this was discussed back in 2005-06 and had been identified as in need of a board policy. The board of education can look at this, but that work won't happen until July. Salt informed the council that much work on this was done when the governance system started but that work was tabled. He believes that recent hirings have been in violation of the policy and that administration does not have the authority to manipulate the process. Spilde responded that the only person with authority to hire at Lane is the President, and the majority of the time she does due diligence and approves, but for a handful of hires more information is needed. Salt stated that the procedure should address what happens when the administration rejects the recommendation from the hiring committee. There are rules that the committee has to follow but no rules that administration has to follow, and we need to maintain the balance of power.</p> <p>The question arose whether the council should draft a policy or have Nadine Williams and Mary Glenn do it since they are working on the COPPS policies.</p> <p>A proposal to have Williams and Glenn determine what exists as a procedure and what exists as a policy and have the council work to revise was presented. This proposal was not supported by a consensus of the group.</p> <p>A second proposal was that a task force be established to review the hiring</p>

	<p>policy and procedures. This proposal was not supported by a consensus of the group.</p> <p>A third proposal was that Salt and Carr work on the hiring policy and procedures and report back to the council. Motion passed unanimously. Salt will report back at the next meeting regarding the timeline.</p>
<p>Budget Development Plans for the year ahead</p>	<p>Salt updated the Council on the work of the Budget and Finance Subcommittee, which has begun developing a budget process for this year. Some of the particulars and budget updates have been discussed, such as enrollment, state funding, and a variety of other issues. The subcommittee has attempted to reach an agreement on budget assumptions and several scenarios used to begin the process.</p> <p>Three community college budget scenarios are being considered: 428 million, 460 million, and 510 million (the OCCA ask). Assumptions would be amended as events develop that would change any of these scenarios. Assumptions include a \$2 tuition increase per the HEPI adjustment, staff level to remain constant, and enrollment projections based on a two step process. Another factor is the fulfillment of faculty vacancies; there was not enough time to finalize that. Assumptions on bargaining obligations would be based on considerations of COLA and insurance trends.</p> <p>A question regarding process was raised in that normally subcommittees do not have authority to make decisions but rather bring information back to College Council as a whole. A proposal was made and seconded that the Budget and Finance Subcommittee will assume the authority of College Council as a whole unless the Council or any member of the Council objects at any point, at which time the issue will come back to the entire Council. The proposal was approved.</p>
<p>Reports:</p>	<p>ASLCC The students reluctantly approved the \$2 tuition increase per the HEPI index with the option to reevaluate that stance after the Ways and Means co chairs release the community college support fund budget. Students are gearing up for the upcoming legislative session. ASLCC will be conducting a couple of surveys regarding safety on campus, how cultural centers meet the needs of students, and whether students at other centers would like to be included in the ASLCC student body.</p> <p>MSC The Management Steering Committee is in the process of identifying two managers to be assigned to the Joint Review Committee. Michael O'Neal and Barb Delansky have been assigned to the Budget and Finance Subcommittee and need to be included in communications.</p> <p>ET ET recently looked at the program review on Specialized Support Services, was given an IT update, discussed several facilities issues, and are considering safety and active shooter training and drills.</p> <p>LCCEA The association has reviewed the level of reassignment necessary for</p>

	<p>faculty involved in the governance system, and a grievance has been filed due to violation of the MOA. Another grievance has been filed regarding a violation of the hiring process.</p> <p>Faculty Council Nothing new to report.</p> <p>LCCEF Most of work being done is in regards to labor relations. The AFT Oregon Director is retiring. The search has been extended through February. Please refer interested parties to AFT Oregon.</p>
Adjourn	Meeting adjourned at 3:20 p.m.