

## Checklist for Review of policies and procedures Council Responsibilities – Policy Review

Council members should consider and respond to the following questions when reviewing/revising policies:

**Policy:**

**Lead:**

**Originating Council:**

**Action:**

- Forward to College Council
- Forward to Legal Council
- Recommend Ownership Change
- Recommend as Procedure

**Approvals:**

- Original Council
- College Council Approval Date:
- Legal Review Date:

Step	Comments	Action/Recommendations	Approval/Forwarding
1. Are there new mandates (federal, state, rule changes) that require changes or a new policy?	NWCCU Standards below		
2. Have there been changes in best practices, customer needs, College culture?	Not really		
3. Should review of this policy include other councils, people, departments?			
4. Have you referred to all relevant authority sources of information for this policy (ORS, OAR, Code of Federal Regulations, LCCEA and LCCEF contract, Board of Education direction, College strategic directions, Council strategic plans, Oregon Community Colleges Handbook, NWCCU)?			
5. How have you chosen to display forms, FAQ's, etc. Is this the most accessible and useful way to do so?			
6. Has College Legal Counsel signed off on the legality of this policy?			

- 7. How often will you review this policy?
- 8. How will you publicize this revised policy?
- 9. How will you provide training, as necessary for the revised policy?
- 10. Is this the appropriate Council to manage this policy?

Council final recommendation:

Attachments:

#### NWCCU Accreditation Standards

##### Academic Freedom

2.A.27 The institution publishes and adheres to policies, approved by its governing board, regarding academic freedom and responsibility that protect its constituencies from inappropriate internal and external influences, pressures, and harassment.

2.A.28 Within the context of its mission, core themes, and values, the institution defines and actively promotes an environment that supports independent thought in the pursuit and dissemination of knowledge. It affirms the freedom of faculty, staff, administrators, and students to share their scholarship and reasoned conclusions with others. While the institution and individuals within the institution may hold to a particular personal, social, or religious philosophy, its constituencies are intellectually free to examine thought, reason, and perspectives of truth. Moreover, they allow others the freedom to do the same.

2.A.29 Individuals with teaching responsibilities present scholarship fairly, accurately, and objectively. Derivative scholarship acknowledges the source of intellectual property, and personal views, beliefs, and opinions are identified as such.

## FREEDOM OF INQUIRY AND EXPRESSION

**Type:**  
Policy  
**Category:**  
Institutional Integrity  
**Department:**  
Executive Team  
**Phone:**  
(541) 463-5889  
**Primary Contact:**  
Tracy Simms

**Contact Email:**  
[simmst@lanecc.edu](mailto:simmst@lanecc.edu)  
**Date Adopted:**  
Tuesday, August 1, 2000  
**Date Last Reviewed:**  
Monday, September 1, 2003

### Narrative

Lane Community College serves college learners by providing programs of learning that enable students to pursue and achieve their educational and vocational goals. Free inquiry and expression are indispensable to the pursuit of these objectives. The transmission of knowledge, the search for truth and the development of the student depends upon appropriate opportunities and conditions in the classroom, on the campus and in the community. In order for the college to provide conditions that are conducive to the effective performance of its purpose, it acknowledges a commitment to those purposes and to the principles of democratic freedom for itself and others.

Discussion and expression of all views within the college shall be limited only by civil and criminal law.

In the classroom, the instructor has the responsibility of maintaining an environment conducive to the learning of the subject, but this authority must not be used to suppress the expression of views contrary to those of the instructor. It is the responsibility of the student to support the instructor's efforts to assure freedom of expression and to maintain order.

1. Students are responsible for learning the content of any course for which they are enrolled. Instructors shall provide for the student every available opportunity for the accomplishment of this goal.
  2. Requirements of participation in classroom discussion and submission of written exercises are consistent with this section. Members of the campus community shall have the right to freely and peaceably assemble and demonstrate in accordance with the exercise of constitutional rights, so long as such activity does not impede the rights and freedom of others.
- Lane Community College employees and students shall have the right to be interviewed on campus by any lawful organization desiring to recruit at the college. Lane employees and students may protest against any such organization provided that protest does not interfere with any other individual's right to have such an interview, and does not interfere with the privilege of the recruiting personnel to hold the interview.

Lane employees and students may invite any person(s) of their choosing to the college.

Proposed Policy:

**FREEDOM OF INQUIRY AND EXPRESSION**

**Type:** Policy  
**Category:** Institutional Integrity  
**Department:** Executive Team  
**Phone:** (541) 463-5889  
**Primary Contact:** Tracy Simms

**Contact Email:** simmst@lanecc.edu  
**Date Adopted:** Tuesday, August 1, 2000  
**Date Last Reviewed:** Monday, September 1, 2003  
**Narrative:**

Lane Community College serves the community by providing programs of learning that enable students to pursue and achieve their educational and vocational goals. Free inquiry and expression are indispensable to the pursuit of these objectives. The creation of knowledge and the development of intellectual skills depend upon open and civil opportunities for scholarly engagement in the classroom and on campus. In order for the college to provide conditions that are conducive to learning, the college commits to a notion of academic freedom and takes responsibility to protect its constituencies from inappropriate internal and external influences, pressures, and harassment. Lane Community College is committed to providing an environment that supports independent thought in the pursuit of knowledge. Faculty, staff, and administrators are free to share their scholarship and reasoned conclusions with others.

In the classroom, the instructor has the responsibility of maintaining an environment conducive to engaging the learning outcomes of the course, but this authority must not be used to suppress the expression of views contrary to those of the instructor. Instruction should present scholarship fairly, accurately, and with acknowledgment of differing perspectives where appropriate. Sources of knowledge as well as the difference between personal views and scholarly supported positions should be identified. Students share the responsibility for supporting efforts to assure freedom of expression in the classroom and on campus.

Members of the campus community shall have the right to freely and peaceably assemble and demonstrate in accordance with the exercise of constitutional rights, so long as such activity does not impede the rights and freedom of others. Lane Community College employees and students shall have the right to engage on campus with any lawful organization. Lane employees and students may protest against any such organization provided that protest does not interfere with any other individual's right to engage with the group.

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