

## Facilities Council Meeting Minutes

May 12, 2015  
3:30 p.m. – 4:45 p.m.  
Bldg. LCC07 212K

**Recorders:** Marilyn Walker

**Attendees:** Alen Bahret, Barbara Dumbleton, Chris Hawken, Jennifer Hayward, Brian Kelly, Cathie Reschke, Mike Sims, Todd Smith and Craig Taylor. **Guest:**

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda reviewed. No Additions
Approval of Minutes	Approved.
Handouts	
Announcements	<b>Discussion:</b> The final draft of the Equipment Disposal Policy will be review on May 26. The Survey Tool is still running with updates to come.
Space Assignment	<b>Discussion:</b> Update is to be reviewed by ET. FC will review May 26.
Bond Update	<b>Discussion:</b> The CLASS project is on budget. Framing doors and windows and Plaza pieces are going in. The food venues are the priority as it is hoped they are ready for September opening. There are no classes on the fourth floor of Center for summer term. As to Building 18; a feasibility study is ongoing to assist in determining uses for the building; classrooms, Media Arts, classroom size, etc. Need to know real numbers in order to rank recommendation results. Slated to be ready for classes in the summer of 2016.
Review Work Plan	<b>Discussion:</b> Food and Drink Policy is going to College Council for second reading in light of Library feedback. On May 26 members of the Emergency Plan Team will update FC on manual and plan.
Survey Tool	<b>Discussion:</b> The survey will be ongoing through May 22. Preliminary outcomes will be shared May 26.
FC Housekeeping	<b>Discussion:</b> Council members for next year up for comment. Chair would like to retire from position—need volunteer.
	<b>Discussion:</b>
Future Agenda Items	<ul style="list-style-type: none"> <li>• May 12; Final Draft Equipment Disposal Procedure; Possible CERT member(s) discussion</li> <li>• May 26: Space Assignment Process Review and Discussion, Survey Tool Discussion, Food and Drink Policy Review</li> <li>• June 9 Final Facilities Council Meeting for 2014-15.</li> </ul>

Meeting Adjourned

**Next Meeting**

**May 26, 2015 2:30 – 4:30 LCC07 212K**