

Facilities Council Meeting Minutes

February 10, 2015
2:30 p.m. – 4:30 p.m.
Bldg. LCC07 212K

Recorders: Marilyn Walker

Attendees: Barbara Dumbleton, Jennifer Hayward, Brian Kelly, Mary Jeanne Kuhar, Cathie Reschke, Todd Smith and Craig Taylor.

Guest:

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda reviewed.
Approval of Minutes	Minutes approved.
Handouts	Todd to send out final Equipment Disposal Policy, Draft rendering of Revised Food and Drink Policy. Craig handed out the draft survey tool, "Learning Spaces Inquiry"
Announcements	Discussion: Sustainability Committee developed a brochure tour of Lane Main Campus. The guide displays a 1.83 mile walk that interested parties can take that shows off features of note at LCC.
Egan Warming Center	Discussion: Before the agreement to open a warming center at Lane can be completed, the issue of staffing with qualified volunteers needs to be resolved. Supplies and storage are slated to be stored in LCC04 104. Details regarding implementation have yet to be resolved. The center closes March 31 and is designed for 10-12 currently enrolled Lane students only.
Bond Update	Discussion: The CLASS project will be on a modified work schedule to concentrate on the heavy construction between the hours of 3:30 to midnight. Permit issues delayed the project and now the progress needs to be steady in order to be on time with the tentative deadlines previously determined. Additionally, plans for the 4 th floor are being developed with the focus of completing work during the summer. The CLASS project is on budget. The Central Plant chiller room phase will be presented to the Board at the July Board Meeting. Planning for LCC17 and LCC18 is still in the beginning phase. Whether to explore the use of geo wells or other options will occur next week. Details are still being worked out for Solar Learning Lab or other additional solar project for Main Campus.
Scenario Planning	Discussion: Negotiations with a facilitator from Colorado are still ongoing. More details should be available by the end of March, near Spring Term.
Revised Food and Drink Policy	Discussion: FC reviewed the policy draft and wants to include input from Food Services, the Library and ASLCC prior to finalizing the wording of the policy. Todd will send a draft rendering to FC and Brian will send out a final draft. Representatives from the above groups will be invited to the February 24 meeting prior to a vote on the final draft for discussion and adjustments. This policy is for the CLASS project areas and not a college wide policy.
Develop Survey Tool	Discussion: The survey tool is moving along. Still need to hear about instructional needs, technology, furnishings,

	arrangement of class room and size of classroom. Facilities Council discussed the tool format presented by Craig and will have further discussion at the next meeting. The tool goes to the Tuesday Deans Meeting in draft form for more input from stakeholders. The final draft should be formalized shortly as the information sought needs to be included in planning for LCC17 and 18.
Space Assignment	Discussion: Todd handed out A proposed update to the space assignment procedure found in COPPS and a draft of the Space Assignment Rationale. FC discussed the handouts briefly. Members will review and respond in upcoming meeting. Todd will email the handouts to FC members for their review.
Future Agenda Items	<ul style="list-style-type: none"> • Update Scenario Plan • Facilities Rental Policy
Meeting Adjourned	
Next Meeting	February 24, 2015 2:30 – 4:30 LCC07 212K