



Facilities Council Meeting Minutes

June 10, 2014

2:30 p.m. – 4:30 p.m.

Bldg. LCC03 216

Recorders: Marilyn Walker

Attendees: Alen Bahret, Dawn DeWolf, Barbara Dumbleton, Jennifer Hayward, Brian Kelly, Malisa Ratthasing, Margaret Robertson, and Craig Taylor

Guest: Mike Sims

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda reviewed. Results of Transportation Survey added.
Approval of Minutes	Minutes approved.
Handouts	Equipment Disposal procedure; related ORS
Announcements	Discussion: Last meeting of the fiscal year, and last meeting for Margaret as Facilities Council Chair.
Bond Report	Discussion: The work has quelled during finals week, however, the full force of construction will begin Monday of next week. The cooling tower parts should be in next week and installation completed shortly. The Food Service area is discussing adjustments in design and therefore delays are anticipated until the issues are resolved—budget will play a part in the considerations. Building inspections and permits are slow to come from the County and so are impacting the pace of construction with Bldg 4. The Ground Breaking Ceremony for the CLASS Project will be June 11 at 10:00 in Bristow Square.

Scenario Planning	Discussion: Scenario planning sub group met briefly and are considering next steps. How does scenario planning play into the overall planning at Lane. More to come later.
Transportation Survey Results	Discussion: Jennifer shared the results of the Transportation Study which can be viewed on the Sustainability page of the Lane web site. She will post them shortly.
Distribution of Newspapers Procedures	Discussion: Tabled will be included on the agenda at another FC meeting.
Equipment Disposal	Discussion: Mike Sims shared the draft for the procedures in equipment disposal. He is working on a second draft which he will bring to the Oct 14 meeting. Facilities Council suggested that the document may need to be separated into 'policy' and 'procedure' to be a more vital instrument for Lane. More to come at the Oct 14 meeting.
Campus 2008-2009 Survey	Discussion: Margaret has posted the results of the 2008-2009 survey in the FC shared folder. This survey gleaned volumes of information from Lane stakeholder which still is relevant for Facilities Council use today. This information comprises 474 pages of material. So far, about a quarter of the responses have been sorted into 106 categories. Margaret shared with Facilities Council tips on navigation through the vast material for future use.
Future Agenda Items	<ul style="list-style-type: none"> • Continue Equipment Disposal discussion.
Meeting Adjourned	
Next Meeting	Oct 14, 2014 2:30 – 4:30 LCC07 212K