



## Facilities Council Meeting Minutes

April 22, 2014

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

**Recorders:** Marilyn Walker

**Attendees:** Alen Bahret, Chris Hawken, Brian Kelly, Travis Kerr, Margaret Robertson, and Todd Smith.

**Guest:** Jace Smith

Item	Notes
Introductions	
Agenda Review	Agenda reviewed. 30 <sup>th</sup> Avenue Property Update added to agenda
Approval of Minutes	Minutes approved.
Handouts	
Announcements	<b>Discussion:</b>
30 <sup>th</sup> Avenue Property Update	<b>Discussion:</b> Owners of abutting property on Fir Cove Lane have removed all vehicles from Lane's easement. Lane and the owners are in discussion about easement and other details of their respective surveys.
Bond Update	<b>Discussion:</b> Update CLASS and construction schedule. Reviewed details with user groups on various aspects of project. Consideration of making the Media Arts move to the Center basement be permanent due to better use of funding sources in process. Denali would transfer from LCC17 to basement project—build once. Kick off meeting for move in process, there will be schedule challenges for Fall term as class room space is tight. Boilers/cooling tower ongoing project.

Wetlands and wildlife crossing	<b>Discussion:</b> Todd is contacting the County regarding adjustments with crossing needs. OSPIRG will place the crossing on their fall agenda.
Scenario Planning	<b>Discussion:</b> No new report. Steering committee will begin work on a do it yourself plan.
ADA Compliance	Discussed under Wayfinding agenda item.
Access to Natural Areas	<b>Discussion:</b> Jace spoke with Facilities Council regarding use of the natural areas around campus and provided background on officer patrols and safety concerns. Jace and FC members discussed ways to see this as a positive opportunity. The possibility of considering a grant-funded CPTED initiative was discussed. FC members agreed to sponsor an open forum in the Board Room during our next meeting time.
Green Cleaning Policy	<b>Discussion:</b> Postponed
Distribution of Newspapers Procedure	<b>Discussion:</b> FC reviewed procedure, suggested changes, and suggested splitting into a policy and a procedure. FC will review precedents from other universities, will develop new policy and a revised procedure, will discuss via email, and will review first reading at beginning of next meeting. It is hoped that this review and revision process can be a template for processes in the future.
Wayfinding	<b>Discussion:</b> A wayfinding committee was formed as a subgroup of the ADA/504 Compliance Committee. Members include Dave Fors, Lynn Lodge, Margaret Robertson, and Todd Smith. They will begin with the CLASS project.
Future Agenda Items	<ul style="list-style-type: none"> <li>• First reading: Distribution of Newspapers, policy and procedure</li> <li>• Forum: safety and access to natural areas</li> </ul>
Meeting Adjourned	
Next Meeting	<b>May 13, 2014 2:30 – 4:30 Board Room</b>

