



Facilities Council Meeting Minutes

March 11, 2014

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

Recorders: Marilyn Walker

Attendees: Alen Bahret, Bob Baldwin, Dawn DeWolf, Chris Hawken, Brian Kelly, Malisa Ratthasing, Cathie Reschke, Margaret Robertson, and Craig Taylor.

Item	Notes
Approval of Agenda/ Additions?	Agenda reviewed.
Approval of Minutes	Minutes approved.
Handouts	COPPS proposed purpose, scope, and structure. Checklist for review of procedures. Template, COPPS procedures.
Announcements	
Bond Update	Discussion: Perkins + Will will be here next week at the BLT meeting sharing color scheme Monday, March 17 at 2:00 P.M. in LCC07 212K. Swing Space Update: 22-32 classrooms will be down for fall term. The Library is slated to move around the eighth week of summer term. The Titan Store will be ready for buy back around mid-December. The Food Service particulars are not ironed out at this time. The Central Plant is on budget and at a decision point on where to locate the chillers.
Wetlands Project	Discussion: Legal counsel is looking at an infringement issue on tax lot 600, north of 30th.
Lane County Transportation Planning	Discussion: The group met on February 26. A consulting firm is doing an overview of the transportation in Lane County. Areas of concern include, infrastructure of roads, LTD and capacity, snow removal process and

Stakeholders Group	how it impacts community, and the enrollment impact. Discussion included having a path for bike riders and pedestrians on 30 th Avenue which would include a safety barrier. Snow removal requires gathering more information on methods for removal on campus and how to improve removal on 30 th Avenue. The next meeting for the stakeholders group is in June.
Scenario Planning	Discussion: This Thursday at 2:00 there is a phone interview with a potential trainer for scenario planning at Lane.
Work Plan	Discussion: FC reviewed and revised the work plan and approved the revised plan; the plan can now be submitted to College Council. FC discussed master planning: Scenario Planning and Master Planning could/should support each other. The Campus Master Plan needs the financial and academic frameworks outlined so the Master Plan addresses the complete vision of future Lane goals.
Policy Review and Assessment	Discussion: Brian shared handouts. The goal is to align COPPS with Northwest Commission on Colleges and Universities standards; consultant work is nearly done and responsible managers will work to align COPPS by next fall. Two checklists were developed: one for procedure, one for policy. FC should map out an annual schedule for reviews, discuss who should be at the table and invite them, and can facilitate discussions for stakeholders from multiple departments.
Space Assignment procedure	Discussion: Tabled to next meeting.
Green Cleaning policy	Discussion: Tabled to next meeting.
Food and Drink Policy	Discussion: After FC develops a draft and has a first reading, we should visit Faculty Council, Learning Council, and ASLCC to discuss this with them. Further discussion tabled to next meeting.
Future Agenda Items	<ul style="list-style-type: none"> • Master planning <ul style="list-style-type: none"> ○ history and overview, one piece per meeting ○ what do we have? what do we do next? who does what?

	<ul style="list-style-type: none">• Continue Scenario Discussion• Policy/procedure review
Meeting Adjourned	
Next Meeting	April 8, 2014 2:30 – 4:30 LCC07 212K