



## Facilities Council Meeting Minutes

January 28, 2014

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

**Recorders:** Margaret Robertson

**Attendees:** Alen Bahret, Bob Baldwin, Dawn DeWolf, Jennifer Hayward, Brian Kelly, Cathie Reschke, Margaret Robertson, Joe Russin, Todd Smith

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda reviewed.
Approval of Minutes	Minutes approved.
Handouts	
Announcements	<b>Discussion:</b> The County will hold a viewing of Army Corps of Engineers dam inundation maps in March. Still seeking a second student representative from ASLCC.
Bond Update	<b>Discussion:</b> CLASS project is on budget and on time; construction on bookstore, 2 <sup>nd</sup> and 3 <sup>rd</sup> floors of Center Building will begin in summer. Boilers for central plant have arrived.
Wetlands Project	<b>Discussion:</b> Waiting for announcement from OWEB in March; wetlands group will meet in February.
EPA Environmental Education Grant	<b>Discussion:</b> Proposed initiative will emulate Reading Together, with whole-campus focus. A different book will be selected each year, classes in multiple disciplines will focus on a particular theme for the year, and a water-related capstone project will be implemented at the end of each year. Brian said he likes the idea a lot; Todd said that Facilities is here to support the work.

<p>Governance System Review</p>	<p><b>Report:</b> A College Council subcommittee is reviewing the governance system at the direction of the Board; College Council had also identified this review as an action item on their work plan in the fall in response to the forthcoming accreditation audits. The subcommittee asked for input from area council chairs and vice-chairs at their first meeting Jan. 28. They meet weekly; next meeting is Wed., Feb. 5 at 10 am. All meetings are open to the campus community.</p> <p><b>Discussion:</b> FC members commented that student representation is lacking; councils should continue with scenario planning; funding and other resources for speakers and trainers would be constructive. FC members are encouraged to send email comments to Brian Kelly and subcommittee chair Russell Shitabata.</p>
<p>Scenario Planning Steering Committee Update</p>	<p><b>Discussion:</b> The Scenario Planning Steering Committee met Jan. 21. They have talked with ODOT and DOT, who offer training to groups once metro planning boards are at the table, and thus are not appropriate for us. They are negotiating with a trainer at Colorado State University, Thomas Chermack; the hope is to provide full-day training for all area council members at a minimum. Cathie will talk with Dave Fors in IT about the possibility of an accessible shared folder for research data.</p>
<p>Policy Review and Revision</p>	<p><b>Discussion:</b> Two new policies to be developed are a green cleaning policy and a landscape maintenance policy. Jennifer will check AASHE (Association for the Advancement of Sustainability in Higher Education) for precedents. An existing policy to be reviewed and revised is the Food &amp; Drink policy. The existing Space Assignment policy was discussed; Facilities is getting increasing numbers of requests for space outside of the Bond projects. Todd will develop the space assignment procedure and bring it to FC for review.</p>
<p>Future Agenda Items</p>	<ul style="list-style-type: none"> <li>• Review draft green cleaning policy.</li> <li>• Review draft landscape maintenance policy.</li> <li>• Review revision to Food &amp; Drink policy.</li> <li>• Review Space Assignment procedure</li> <li>• Transportation study report</li> </ul>

Meeting Adjourned	3:30
<b>Next Meeting</b>	<b>February 11, 2014 2:30 – 4:30 LCC07 212K</b>