



Facilities Council Meeting Minutes

January 14, 2014

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

Recorders: Marilyn Walker

Attendees: Alen Bahret, Bob Baldwin, Dawn DeWolf, Chris Hawken, Jennifer Hayward, Travis Kerr, Cathie Reschke, Margaret Robertson, Joe Russin, Todd Smith.

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda reviewed.
Approval of Minutes	Minutes approved.
Handouts	
Announcements	Discussion: Jyoti Naik has left Lane Community College and taken a position with a college in New York. She will be missed. Bob Baldwin has joined Facilities Council temporarily filling in for Barbara Dumbleton. Jennifer is conducting a transportation survey for Spring Term and will have more information regarding it in February. Alen reported that work of the ODOT Rail Leadership Council continues, and that the Amtrak schedule has expanded with a new train that began running Jan. 6.
Bond Update	Discussion: Terraces have been removed ahead of schedule in the Center Building remodel process. The boiler work will start shortly. Chillers will be installed in Building 12. The foundation and footing for the Book Store may start sooner than originally thought. Work on the Plaza will start sometime in the summer break. Classes are in 'swing mode' in consideration of the construction schedule and need for students to have the

	<p>most favorable learning environment during Summer Term. Food Services may be purchasing food carts to be placed around campus to accommodate summer diners.</p>
Wetlands Project	<p>Discussion: Most likely news of how the grant application is faring will become evident sometime in March.</p>
Entrepreneurial Conversation	<p>Discussion: Several FC members attended. Chris Hawken, Roger Ebbage, and Paula Westgate all spoke concerning methods that turn conversation into actions to success.</p>
Scenario Planning	<p>Discussion: Facilities Council continued their discussion on how to proceed with the Scenario Planning at Lane. Cathy and Joe researched examples of scenario planning via websites and other materials. Joe will email his slide show to FC members. Cathy will send her documents via email as well. It was suggested that FC might plan a dry run scenario plan involving an small, less complex issue to determine if the steps to evaluating the resulting scenario plan need to be adjusted or if they can be used as a valid outline for the larger scenario plan for Lane.</p>
Scenario Planning Steering Committee Update	<p>Discussion: The Scenario Planning Steering Committee current members are Bob Baldwin, Jennifer Hayward, Cathy Reschke, Jen Steele, Dawn DeWolf and Margaret Robertson. January 3rd was their first meeting. Their meeting resulted in several determinations. First, it was agreed that Campus Scenario Planning should reside within the governance council system at Lane. Secondly, that it may be that the outcomes of the scenario plan could be reflected in the Master Planning Process. Other discussion involved the process for training Lane stakeholders in scenario planning, examples of other agencies in Oregon who actively scenario plan, and the DOT's Six Steps Document which was recommended for consideration when embarking on the scenario planning process. The next meeting is January 21st.</p>
Sustaninability Policies	<p>Discussion: CLASS project will be LEED Silver. There is a need to write a policy for projects. Green cleaning practices and landscape and grounds maintenance practices will be the basis of a draft policy written by Jennifer Hayward for future discussion. Chris asked that the athletic department be included as well. Alen Bahret will draft a proposed revision to the Food & Drink policy; Heath Pierce and Craig Marsh will be invited to</p>

	join the discussion when the proposed policy is on the FC agenda.
Future Agenda Items	<ul style="list-style-type: none">• Continue Scenario Discussion• Review draft green cleaning policy.• Review draft landscape maintenance policy.• Review revision to Food & Drink policy.• (February: transportation study report)
Meeting Adjourned	
Next Meeting	January 28, 2014 2:30 – 4:30 LCC07 212K