

**Facilities Council 2013-14  
Work Plan**

**NEW PROJECTS**

	Product	Tasks	Who	Complete by
	Review and assessment of existing policies	develop method and schedule	all	spring 2014
	Green cleaning policy	first draft reading final draft reading submit to College Council	JH, all	April 2014 May 2014 Oct. 2014
	Landscape maintenance policy	develop policy	JH, all	winter 2015
	Scenario planning process (To be developed by steering committee)	Develop timeline Communication plan 1-day training Compile research data Campus-wide engagement Report: narrative and graphics	BB,DD, JH,CR,MR, J Steele all governance councils all all TBD	March 2014 spring 2014 spring 2014 summer 2014 spring 2015 June 2015
	Transportation Plan	gather data develop plan	JH and others subgroup	spring 2014 TBD
	Wetlands restoration plan	define goals, budget, phasing gather data develop plan	subgroup MR, JR, subgroup subgroup	TBD TBD TBD
future task	Campus master plan	organize for planning assemble background material conduct inventory and analysis optional: select consultant summarize, prioritize needs develop and evaluate alternatives select alternative	TBD TBD TBD TBD all TBD all	TBD

## Facilities Council 2013-14

### Work Plan

#### NEW PROJECTS

	Product	Tasks	Who	Complete by
future task	Space standards policy	generate narratives and graphics prepare phasing plan review and assess	TBD TBD all	
ongoing	participate in governance	develop policy	MR, TS, subgroup	TBD
		contribute as needed collaborate with other councils	all all	N/A

#### ONGOING WORK

	Existing Documents	Tasks	Who	Complete by
	Classrooms: food and drink policy	review, evaluate	AB, all	winter 2015
	Recycling policy	review, evaluate	all	spring 2015
	Sustainability: design & construction policy	review, evaluate	all	winter 2016
	Space assignment policy	review, evaluate	TS, all	spring 2016
	Space assignment procedure	review, evaluate	TS, all	spring 2016
	Emergency preparedness & safety plans	review		?
	Other existing policies?	assess on regular basis	all	?