



Facilities Council Meeting Minutes

November 12, 2013

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

Recorders: Margaret Robertson

Attendees: Dawn DeWolf, Barbara Dumbleton, Jennifer Hayward, Brian Kelly, Cathie Reschke, Margaret Robertson, Joe Russin, Craig Taylor

Guest: Bob Baldwin

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda reviewed.
Approval of Minutes	Minutes approved for 10/22/13.
Handouts	Scope of Work for Scenario Planning Facilitation, Draft 7, July 2013; summary of scenario-planning steps; simple colored concept map (on wall); one-year timeline (on wall).
Announcements	Discussion: Several Facilities Council members are participating in an ongoing conversation to explore entrepreneurial opportunities, led by Brian.
Bond Update	Discussion: Tomorrow's Board meeting has consent agenda items for the central plant and for the CLASS (Center Building) project.
Wetlands Project	Discussion: Paul Ruscher is looking into funding through the Foundation.
Scenario Planning	Discussion: After a quick review of the goals for this process, participants brainstormed what actions might be needed and who might need to be involved, recording these on flipcharts. (see separate attachment) We had planned to work in small groups to select steps and post them with sticky notes onto a year-long timeline, but

	<p>decided to continue working in the large group instead. Did not finalize timeline. (see separate attachment)</p> <p>Agreed to form steering committee to continue working on planning. Dawn offered to investigate potential grant funding for facilitation. Cathie and Joe offered to investigate and report on scenario-planning precedents from other jurisdictions.</p>
Future Agenda Items	<ul style="list-style-type: none"> • Dawn: possible grant funding for facilitation? • Joe Russin, Cathie Reschke: precedents reports • Scenario planning steering committee report • Update on central plant and its scope. Brian will let us know about timing in November or December. • Jennifer Hayward: architect's report on sustainability in building 11.
Meeting Adjourned	
Next Meeting	November 26, 2013 2:30 – 4:30 LCC07 212K