

<p><b>Tech Council Business:</b></p>	<ul style="list-style-type: none"> <li>• Meeting Minutes from April 29, 2013 – review and approve.</li> </ul>
<p><b>General Business:</b></p> <p><b>Attending:</b>                  Bill Schuetz                  Barb Barlow                  Denise Brinkman                  Christopher Miller                  Brad Hinson                  Dale DuVall                  Tana Stuart – recorder</p> <p><b>Not Attending:</b>                  Jim Lindly                  Michael Lainoff                  Robin Geyer                  Linda Schantol                  Meredith Keene-                  Wilson                  John Thompson                  Matthew Yook</p>	<p><b>Planned Topics:</b></p> <ul style="list-style-type: none"> <li>• COPPS Policy/Procedure Review                         <ul style="list-style-type: none"> <li>○ Do we have clarification on how broad policy statement vs. attached procedures which clarify the “how” and “what” of the policy?                                 <ul style="list-style-type: none"> <li>▪ Group discussion of how to layer these so they are written in policy where they don’t change often vs. sub-policy or procedures which changes are required to go through College Council   <ul style="list-style-type: none"> <li>• Creation of a FAQ section to answer Policy/Procedure questions - discussion</li> <li>• Policy statements are generic and clear</li> <li>• Procedures are specific and detailed</li> <li>• Guidelines are do and do-nots within the Procedures   <ul style="list-style-type: none"> <li>○ Discussion of definition of guidelines and do they have enough strength to be enforceable</li> </ul> </li> <li>• Would like to go through a current Policy and write out how it would look under the above scenario</li> </ul> </li> </ul> </li> </ul> </li> <li>○ Technology Policy Statements –<b>not discussed</b> <ul style="list-style-type: none"> <li>▪ Include list of related technology procedures</li> <li>▪ General statement for future technologies</li> <li>▪ Updates for existing procedures assignments:                             <ul style="list-style-type: none"> <li>• <b>Print Management:</b> Barb Barlow</li> <li>• <b>Remote Access (VPN Access) / Data Security:</b> Dale DuVall</li> <li>• <b>Computer Replacement:</b> Bill Schuetz, Brad Hinson, Thad Cowdin</li> <li>• <b>Acct Access &amp; Permissions:</b> Denise Brinkman, Pam Farr</li> <li>• <b>Administrative Computer System Baseline:</b> Bill Schuetz, Thwing Havens</li> <li>• <b>Data Security:</b> Denise Brinkman, Pam Farr</li> <li>• <b>Campus Communications/Digital Communications /Email /Lane Alerts:</b> Denise Brinkman, Brad Hinson in conversation with others across the campus.</li> <li>• <b>Copyright:</b> Brad Hinson</li> <li>• <b>Licensing:</b> Barb Barlow, Tana Stuart, Bill Schuetz</li> <li>• <b>Network / Wireless Access / BYOD (Bring your own device):</b> Dave DuVall</li> </ul> </li> </ul> </li> <li>○ Review and Assign new (non-existent) procedures –<b>not discussed</b></li> </ul> <p><b>Other Ideas/Discussion Points: - not discussed</b></p> <ul style="list-style-type: none"> <li>• Banner out of the Box or modified?</li> <li>• Updated Acceptable Use Policy – approved?</li> <li>• Information Technology Service Options discussion</li> <li>•</li> <li>•</li> </ul>
<p><b>Future Agenda Items:</b></p>	<ul style="list-style-type: none"> <li>○</li> <li>○</li> <li>○</li> <li>○</li> </ul>

# Technology Council Minutes

1:00pm to 2:00pm, LCC02 128

May 6, 2013

<b>Spring Term Meeting Schedule:</b>	<i>April 15, 2013</i> <i>June 3, 2013</i>	<i>April 29, 2013</i> <i>June 24, 2013</i>	<i>May 6, 2013</i> <i>(all from 1pm to 2pm in LCC02 128)</i>	<i>May 20, 2013</i>
<b>Membership for 2012-2013:</b>	<ul style="list-style-type: none"><li>• CIO for Information Technology (1) – Bill Schuetz</li><li>• Division Dean of Academic Technology (1) – Brad Hinson</li><li>• Classified (3) – Dale DuVall, Denise Brinkman, Barbara Barlow</li><li>• Faculty (2) – Meredith Keene-Wilson and John Thompson</li><li>• Managers (2) – Jim Lindly and Michael Lainoff</li><li>• Students (2) – Matthew Yook and Christopher Miller</li><li>• Additional members by position (0-4) – Linda Schantol and Robin Geyer</li></ul>			