Tech Council Business:	• Meeting Minutes from Feb 25, 20132 & Mar 11, 2013 – reviewed and approved

General Business:
 	
Attending:
• Barb Barlow
• Bill Schuetz
• Dale DuVall
• Robin Geyer
• Linda Schantol
• John Thompson
• Christopher Miller
• Jim Lindly (arrived late)
• Tana Stuart (recorder)
Not Attending:
• Denise Brinkman
• Brad Hinson
• Meredith Keene-Wilson
• Michael Lainoff
• Matthew Yook
	Planned Topics:
	• Minutes reviewed and approved
	• Barb out next meeting on April 29th - FYI
	• COPPS Policy/Procedure review
	  ○ Handouts:
	    ▪ Proposed Acceptable Use policy – Archives issues, policy vs procedures
	    ▪ Proposed Computer Replacement procedure
	    ▪ Print Management procedures
	    ▪ IT acquisitions policy/procedure – Tech Fee, policy vs procedures
	    ▪ Request for policy on personal computers connecting to the network. – New policy or add to existing?
	  ○ Discussion of policy vs. procedure –
	    ▪ How to separate the two and keep the policy is a state that doesn't need revising as often
	    ▪ Policies reviewed – where do they belong? Umbrella group or stand alone?
	      • Printing policy
	      • Intellectual property
	      • Wireless policy
	      • Data security
	      • Campus communications – usage guidelines
	      • Electronic communications resources
	      • Copy right issues – not an IT issue
	      • Software licensing
	      • Personal tech property policy
	      • Use of college technology
	    ▪ Keep actual procedures separate and updateable easily
	  ○ Discussion on what technology archives includes
	  ○ Discussion on Technology Fee procedure

Future Agenda Items:	• • •
Spring Term Meeting Schedule:	*April 15, 2013* *April 29, 2013* *May 6, 2013* *May 20, 2013* *June 3, 2013* *June 3, 2013* (all from 1pm to 2pm in LCC02 128)*
Membership for 2012-2013:	• CIO for Information Technology 1 – Bill Schuetz • Division Dean of Academic Technology 1 – Brad Hinson • Classified 3 – Dale DuVall, Denise Brinkman, Barbara Barlow • Faculty 2 – Meredith Keene-Wilson and John Thompson • Managers 2 – Jim Lindly and Michael Lainoff

	• Students 2 – Matthew Yook and Christopher Miller • Additional members by position 0-4 – Linda Schantol and Robin Geyer