



Facilities Council Meeting Minutes

February 26, 2013

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

Recorders: Marilyn Walker

Attendees: Alen Bahret, Travis Kerr, Pat O'Connor, Margaret Robertson, Craig Taylor, and Dave Willis.

Guests: David Dougherty, Brian McMurray and Sue Norton

Mary Glenn and Nadine Williams

| Item | Notes |
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| Introductions | |
| Approval of Agenda/ Additions? | Agenda agreed on. |
| Approval of Minutes | Minutes approved. |
| Handouts | Summary of Current Lane Community College Policies; Executive Summary College Online policy and Procedure System; Building 26 Play Cost Estimate |
| Announcements | Discussion: Building 4 Reception has been moved to Building 13 pending recommendations and resulting work to address air quality issues. Solutions are in progress. The Dental Clinic has been relocated in several buildings in the meantime. |
| Bond Update | Discussion: Building 11 is slated for construction cycle this summer which includes a seismic upgrade. Academic Learning Skills will be moved to the 2 nd floor in preparation for the Center remodel. Building 15 will have new office space by September; interior elevator in current scope. |
| Policy Update | Discussion: Continuing to work on policy. |

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| <p>Mary Glenn and Nadine Williams</p> <p>COPPS</p> | <p>Discussion: New standards for accreditation present a good opportunity to review current college systems and policies. Nadine and Mary are currently reviewing the COPPS online and the content of the various department and college posted information currently available. They are finding that the actual practices may vary from the posted criteria/guidelines/policies/procedures listed. They are gathering information in terms of best practices. Since the current system is not useful as it is not user friendly or timely with the information it contains, they will be making recommendations to college council in the effort to assist in establishing a more relevant and useful system. They are glad to assist Facilities Council as Facilities Council explores and crafts a refreshed policy statement. The work is on going.</p> |
| <p>David Dougherty, Brian McMurray and Sue Norton</p> <p>LCC26 Play Area</p> | <p>Discussion: Building 26 play area was built about 12 years ago and is in need of improvement. Facilities Council was updated with the proposed plan to enhance the educational experience for the children involved in Lane Programs. The scope of the plan has been reduced from the original plan, however, it focuses on engaging children in outdoor activities through discovery and exploration. This play area will be used extensively throughout the school year as there are summer programs as well as 'regular' scheduled classes.</p> |
| <p>Fostering Governance Participation</p> | <p>Discussion: Tabled for next meeting.</p> |
| <p>Scenario Planning</p> | <p>Discussion: Margaret brought two books for Facilities Council to review in preparation for the scenario planning. Two members are currently reading them and the books will be passed around to other FC members as they are available. Margaret and Jennifer are talking to AtKisson Associates to see if they are available for facilitating our Scenario Discussion when and where appropriate. It is reported that other council chairs are leaning a bit more to participating in the process as it develops.</p> |
| <p>Future Agenda Items</p> | <ul style="list-style-type: none"> • Continue Scenario Discussion |
| <p>Meeting Adjourned</p> | |

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| Next Meeting | March 12, 2013 2:30 – 4:30 LCC07 212K |
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