# Technology Council Minutes

**2:00pm to 3:00pm, LCC10 110** February 25, 2013

| Tech Council Business: | • Meeting Minutes – review and approve<br><br>o Minutes from last meeting (Feb 4, 2013) adjusted and approved. |
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| **General Business:**<br><br><br>**Attending:**<br>• Bill Schuetz<br>• Barb Barlow<br>• Linda Schantol<br>• Robin Geyer<br>• Dale DuVall<br>• Meredith Keene-Wilson<br>• John Thompson<br>• Christopher Miller<br>• Matthew Yook<br>• Tana Stuart (recorder)<br>**Not Attending:**<br>• Jim Lindly<br>• Michael Lainoff<br>• Brad Hinson<br>• Denise Brinkman | **Technology Council Focus for this year:**<br>• COPPS Policy reviews and new policy submissions – copies passed out for review.<br>  o Dale took the following policies to the appropriate groups:<br>    ▪ Remote access policy - is moot at this point. Can go away, dealt with dial up modems and outdated technology<br>    ▪ Wireless policy – updated policy passed out by Dale at the meeting. Any technology policy is difficult to nail down as the technology changes so fast.<br>    ▪ VPN policy – fine as is, technology hasn't changed at this point.<br>  o Bill will take the *Appropriate Use policy* and the *Use of email* to ITLT<br>  o Bill advised he hadn't gone through the *Banner Policy,* but will by next meeting.<br>  o Current technology packages<br>  o Christopher Miller brought up some points on a couple of the policies – he will email his suggestions to the group.<br>  o Policy covering personal use computers/devices into jacks inside the firewall: discussion covering general recommendation to create an umbrella policy to cover this, with smaller detailed policies (similar to the vpn policy) that covers the issues in more detail. Want to be empowering, but also protect the college assets.<br>  o Group discussion concerning software licensing and software versions for college provided software<br>  o Group discussion on updates to college computers via remote access vs. playing phone tag and making appointments.<br>• Council Collaboration – Attended first meeting – not sure at this point if the group will move forward<br>• COPPS Policy reviews and new policy submissions – where do we stand? – not discussed this meeting<br>  o Print Management<br>  o IT acquisitions policy<br>**From last meeting**<br>• Print Management Procedures review – any feedback on these documents? – did not discuss at this meeting<br>• Software purchasing/Technical consultation discussion (continued from last week) – did not discuss at this meeting<br><br>**Other Ideas/Discussion Points for next meeting:**<br>•<br><br>• |

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| **Future Agenda Items:** | • COPPS Policy review and updates<br>• Policies for the print management system and IT acquisition policy – need to go to College Council for final approval<br>• COPPS Policy Review (IT related) – including the Personal Use of College Equipment policy<br>• |
| **Fall Term Meeting Schedule:** | *January 28, 2013*     *February 4, 2013*     *February 25, 2013*<br>*March 11, 2013*     *March 25, 2013*     (all from 2pm to 3pm, usually in LCC02 128)* |
| **Membership for 2012-2013:** | • CIO for Information Technology 1 – Bill Schuetz<br>• Division Dean of Academic Technology 1 – Brad Hinson<br>• Classified 3 – Dale DuVall, Denise Brinkman, Barbara Barlow<br>• Faculty 2 – Meredith Keene-Wilson and John Thompson<br>• Managers 2 – Jim Lindly and Michael Lainoff<br>• Students 2 – Matthew Yook and Christopher Miller<br>• Additional members by position 0-4 – Linda Schantol and Robin Geyer |