



Facilities Council Meeting Minutes

February 12, 2013

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

Recorders: Marilyn Walker

Attendees: Barbara Dumbleton, Chris Hawken, Jennifer Hayward, Travis Kerr, Jyoti Naik, Andrea Newton, Pat O'Connor, Cathie Reschke, Margaret Robertson, Craig Taylor, and Dave Willis.

Guests:

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda agreed on.
Approval of Minutes	Minutes approved.
Handouts	Scenario Handouts
Announcements	Discussion: Craig invited Nadine Williams and Mary Glenn to discuss with Facilities Council their work in parsing policy and procedure language.
Earthquake Preparedness	Discussion: An engineering study was done for the college in 1997. Jyoti will attend a Building Officials conference March 6-8 that will include seismic code information. The state legislature is reviewing Oregon Resiliency Plan. Newest information suggests that there is a 37% chance of a magnitude 9 earthquake in the next 20 years. Facilities Council will form an emergency-preparedness policy subcommittee to discuss and review Facilities Council's role and recommendations in dealing with a major occurrence, with Dave Willis and Barbara Dumbleton. Emergency Preparedness committee members are: Barbara Dumbleton, Greg Morgan,

	Dave Willis, Jace Smith, Joan Aschim and Dawn Barth. Facilities Council will tentatively place this item on the agenda in about 1 year.
Bond Update	Discussion: Remaining projects are in process. Bldg 15 to be completed by Fall 2014. Depending on revenues, Bldg 15 may include seismic upgrades. The Central Plant project is currently having the scope of work defined.
Policy Update	Discussion: Facilities Council is continuing the review of their charter and Space Assignment procedure. Nadine and Mary will attend the next meeting to help clarify 'policy' and 'procedure'. Facilities Council will review Planning Policy. Facilities Council sub committee to further discuss and review this matter was formed. Members are: Dave Willis, Jyoti Naik, Craig Taylor and Margaret Robertson.
Wetlands Update	Discussion: Postponed until April.
Scenario Planning Review	Discussion: Scenario planning is interesting to most persons who participated in related discussions and meetings. Administrators are not ready to pursue it whole heartedly at this time as the college is facing other review and is focused on best outcomes there. Facilities Council sees a need to become more informational regarding Scenario Planning; and so it pursuing ways in which to familiarize a broader spectrum of stakeholders with the concept and its value in planning processes.
Scenario Planning-- Brainstorm Data	Central to Scenario Planning is determining the driving forces which determine future outcomes. Facilities Council is currently gathering informational materials. After brainstorming and discussing, Facilities Council assigned members to gather data on several important fronts in uncovering and defining the driving forces for the planning policy at Lane. Assignments are as follows: Social, including PSU Population Center, Dept. of Ed. survey, and Accreditation: Craig Taylor and Travis Kerr. Technology: Online Education, Jyoti Naik; Chip Implant, Dave Willis; and PI Computer, Chris Hawken. Environment: Water and energy issues, Barbara Dumbleton and Jennifer Hayward; Climate change effects and Transportation trends, Jennifer Hayward. Politics and Economics: City Master Plans, Chris Hawken; Regional Economic Development Plan, Pat O'Connor.

	Margaret Robertson will continue educating FC regarding Scenario Planning.
Future Agenda Items	<ul style="list-style-type: none">• Continue Scenario Discussion
Meeting Adjourned	
Next Meeting	Feb 26, 2013 2:30 – 4:30 LCC07 212K