Tech Council Business:	
	• Meeting Minutes – review and approve

General Business:
 	
Attending:
• Bill Schuetz
• Denise Brinkman
• Linda Schantol
• Robin Geyer
• Dale DuVall
• Meredith Keene-Wilson
• John Thompson
• Christopher Miller
• Jim Lindly
• Michael Lainoff
• Tana Stuart (recorder)
Not Attending:
• Barb Barlow
• Brad Hinson
• Matthew Yook
	Technology Council Focus for this year:
	• COPPS Policy reviews and new policy submissions – copies passed out for review.
	   o Review that the policies and procedures are separate and not intermixed. Policies should be generic and supported by procedures, which are changeable.
	   o Denise wants to see a policy to bar employees from bring their own computers in and plugging them into the network. This is a security risk – wants this in the policies instead of procedures to give it more weight. Discussion on how to implement a technological process to manage this.
	   o The smart classrooms are supposed to be outside the firewall, so they can use their laptop. Some are wired incorrectly and are inside the firewall. There is no way to tell this without actually going to each classroom and checking the ip address.
	   o Discussion on use of thumb/jump drives to make documents that then can be used to plug into a work station and print from there.
	   o Technology to recognize work stations to or to scan them when plugged in.
	   o To make it easy will create better compliance. Wireless access for laptops with desktop near printer that allows printing for staff that are using personal equipment. Make it easier comply.
	   o There have been times when we have been notified of virus activity but unable to locate the machines unless they are actually on at the time. Can only assume this issue will get worse in the future rather than better. Huge increase in wireless devices – exponential growth.
	   o Need to identify technology options and bring to the next meeting.
	   o Dale will take the policies to the appropriate teams (Programmers, and the ITIS group) for review and updating (remove specific technology that is no longer applicable).
	   o Review the recommendations from the COPPS Review Team and come back next week with suggestions.
	   o Have the Dean message the policy out to their departments so knowledge is at least out there.
	   o Posting the knowledge somewhere people can see it.
	• Council Collaboration – First planning session being scheduled for this week or next with the Council chairs (Margaret Robertson, Facilities Council, is leading this group). – did not discuss at this meeting
	• Any other goals for the council this year? – did not discuss at this meeting
	From last meeting
	• Print Management Procedures review – any feedback on these documents? – did not discuss at this meeting

	• Software purchasing/Technical consultation discussion (continued from last week) – did not discuss at this meeting **Other Ideas/Discussion Points:** • •
Future Agenda Items:	• COPPS Policy review and updates • Policies for the print management system and IT acquisition policy – need to go to College Council for final approval • COPPS Policy Review (IT related) – including the Personal Use of College Equipment policy • •
Fall Term Meeting Schedule:	~~January 28, 2013~~ ~~February 4, 2013~~ *February 25, 2013* *March 11, 2013* *March 25, 2013* *(all from 2pm to 3pm in LCC02 128)*
Membership for 2012-2013:	• CIO for Information Technology 1 – Bill Schuetz • Division Dean of Academic Technology 1 – Brad Hinson • Classified 3 – Dale DuVall, Denise Brinkman, Barbara Barlow • Faculty 2 – Meredith Keene-Wilson and John Thompson • Managers 2 – Jim Lindly and Michael Lainoff • Students 2 – Matthew Yook and Christoper Miller • Additional members by position 0-4 – Linda Schantol and Robin Geyer