

<p><b>Tech Council Business:</b></p>	<ul style="list-style-type: none"> <li>• Meeting Minutes – review and approve</li> </ul>
<p><b>General Business:</b></p> <p><b>Attending:</b></p> <ul style="list-style-type: none"> <li>• Bill Schuetz</li> <li>• Linda Schantol</li> <li>• Robin Geyer</li> <li>• Dale DuVall</li> <li>• Brad Hinson</li> <li>• Matthew Yook</li> <li>• Christopher Miller</li> <li>• Barb Barlow</li> <li>• Tana Stuart (recorder)</li> </ul> <p><b>Not Attending:</b></p> <ul style="list-style-type: none"> <li>• Meredith Keene-Wilson</li> <li>• John Thompson</li> <li>• Jim Lindly</li> <li>• Michael Lainoff</li> <li>• Denise Brinkman</li> </ul>	<p><b>Introductions:</b></p> <ul style="list-style-type: none"> <li>• Student Question: when will we have single sign on?</li> <li>• Answer: Hopefully be implemented by Fall 2013             <ul style="list-style-type: none"> <li>○ Have been other technology issues that have been needing to happen first</li> </ul> </li> </ul> <p><b>Technology Council Focus for this year:</b></p> <ul style="list-style-type: none"> <li>• Council Collaboration – Scenario planning is gaining momentum.             <ul style="list-style-type: none"> <li>○ Areas of consideration                 <ul style="list-style-type: none"> <li>▪ Environmental</li> <li>▪ Economic</li> <li>▪ Technological</li> <li>▪ Political</li> <li>▪ Social</li> </ul> </li> <li>○ What is the goal of this type of activity?</li> </ul> </li> <li>• COPPS Policy review and updates             <ul style="list-style-type: none"> <li>○ Have not started this process yet.</li> <li>○ Goal is to separate policy from procedures to allow better understanding and implementation of policies vs. changing procedures to move quickly to help the work proceed.                 <ul style="list-style-type: none"> <li>▪ Also clarify difference between board policies and college policies</li> </ul> </li> <li>○ Group working on this project, is getting closer to completion. Is giving each area pieces to work on to finish up this work.                 <ul style="list-style-type: none"> <li>▪ Technology policies should wait for other updates from the policy work group.</li> </ul> </li> <li>○ Barb brought the Print Management procedures for the council review. Asked group member to read and bring back comments to the next meeting.                 <ul style="list-style-type: none"> <li>▪ Question on registration block for non-payment of print fees – currently will not block registration for owing low amounts of money for printing.</li> </ul> </li> </ul> </li> <li>• Any other goals for the council this year?</li> </ul> <p><b>COPPS Policies submitted for review</b></p> <ul style="list-style-type: none"> <li>• Policies to be pending until department statement completed             <ul style="list-style-type: none"> <li>○ Policies for the print management system and IT acquisition policy – need to go to College Council for final approval</li> <li>○ COPPS Policy Review (IT related) – including the Personal Use of College Equipment policy</li> <li>○ Print Management Procedures review</li> </ul> </li> </ul> <p><b>CIO Ideas/Discussion Points:</b></p> <ul style="list-style-type: none"> <li>• Committee is appreciative of the student representatives on the council.</li> </ul>

	<ul style="list-style-type: none"> <li>• Council wants to hear more of the concerns from students.</li> </ul> <p><b>Faculty Software Purchases:</b></p> <ul style="list-style-type: none"> <li>• Faculty wants to purchase new software that is not normally provided by IT or is not currently used by another faculty member.             <ul style="list-style-type: none"> <li>○ Must go to the Math Tech Committee.</li> <li>○ Bill suggested adding a step of coming to the IT Department as there may be more information on the software that the department isn't aware of at the time.</li> <li>○ Math department doesn't want to buy software just for preferences – especially if they already have software that does the same functions. Want the faculty member to learn the department preferred software</li> <li>○ What about departments that don't have Advisory Committees or Tech Committees but want to buy software?</li> <li>○ Tech Council will be looking at issues from a global (college-wide) perspective.</li> <li>○ If department is not large enough for a committee, perhaps IT could provide an advisor as a consultant to answer questions.</li> <li>○ Currently done informally now, but there isn't a procedure for this process to happen, and unless someone knows to ask, might not even be aware of this help.</li> <li>○ We do have the HelpDesk that will provide service, but no policy for how to use this resource. Current use is for problems, something is broken.</li> <li>○ How can we make this easier? More helpful to the departments?</li> </ul> </li> <li>• Do we have a process for student feed-back for tech issues?             <ul style="list-style-type: none"> <li>○ Do not currently have a form for that – we monitor externally, but nothing that formal.</li> </ul> </li> </ul>
<p><b>Future Agenda Items:</b></p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>
<p><b>Winter Term Meeting Schedule:</b></p>	<p><del>January 28, 2013</del>      February 4, 2013      February 25, 2013          March 11, 2013      March 25, 2013      (all from 2pm to 3pm in LCC02 128)</p>
<p><b>Membership for 2012-2013:</b></p>	<ul style="list-style-type: none"> <li>• CIO for Information Technology 1 – Bill Schuetz</li> <li>• Division Dean of Academic Technology 1 – Brad Hinson</li> <li>• Classified 3 – Dale DuVall, Denise Brinkman, Barbara Barlow</li> <li>• Faculty 2 – Meredith Keene-Wilson and John Thompson</li> <li>• Managers 2 – Jim Lindly and Michael Lainoff</li> <li>• Students 2 – Matthew Yook and Jasmine Rivera</li> <li>• Additional members by position 0-4 – Linda Schantol, Robin Geyer and Tana Stuart (Recorder)</li> </ul>