



## Facilities Council Meeting Minutes

January 22, 2013

2:30 p.m. – 4:30 p.m.

Bldg. LCC07 212K

**Recorders:** Marilyn Walker

**Attendees:** Barbara Dumbleton, Chris Hawken, Jennifer Hayward, Travis Kerr, Jyoti Naik, Andrea Newton, Cathie Reschke, Margaret Robertson, Joe Russin, Craig Taylor, and Dave Willis.

**Guests:**

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda agreed on.
Approval of Minutes	Minutes approved.
Handouts	
Announcements	<b>Discussion:</b> Jennifer mentioned that Lane has volunteered to host the next sustainability conference in two years. The proposal is still being reviewed and confirmation will come at a later date. .
Bond Update	<b>Discussion:</b> Remaining projects are in process. Bldg 11 with the seismic upgrade, Bldg 15 will have AutoCad classes moving there, Center for Student Success project is moving forward and the Central Plant upgrades are in process.
Policy Update	<b>Discussion:</b> Facilities Council is continuing the review of their charter. Review of the Space Assignment procedure is first on the list to refine.

Wetlands Update	<b>Discussion:</b> The grant is still under review. The plan is still to present to College Council when more is finalized.
Scenario Planning	<b>Discussion:</b> Most of the updates have been emailed to Facilities Council members. Briefly, there is wide support for the scenario planning process at Lane. Timing of when to include all or most stakeholders seems to be more distant than originally thought. Facilities Council will proceed with a mini scenario planning exercise to become more familiar with the process and reap some needed information for current work. To that end the Planning Task Force, a sub group of Facilities Council, will meet with their first task being an outline on learning how to scenario plan.
Campus Planning Policy	<b>Discussion:</b> During the accreditation process that is upcoming this year, there lies an opportunity to refine as we examine current policy, the wording and appropriateness of phrasing in current policy. It seems that procedures and policies have become entangled with one another. The objective is to find clarity and preciseness in terminology of the Campus Planning Policy in order to have the most instructive and useful aid in the planning process. Craig is contacting Mary Glenn and Nadine to assist us in reviewing the current policy reformation.
Future Agenda Items	<ul style="list-style-type: none"> <li>• Continue Scenario Discussion</li> </ul>
Meeting Adjourned	
<b>Next Meeting</b>	<b>Feb 12, 2013 2:30 – 4:30 LCC07 212K</b>