

**AGENDA**  
**Facilities Council Meeting**

**Date of Meeting** October 23, 2012

**Chair** Margaret Robertson

**Time of Meeting** 2:30 - 4:30 p.m.

**Recorder** Marilyn Walker

**Meeting place** 7, 212

**Attendees:** Alen Bahret  
Barb Dumbleton  
Chris Hawken  
Jennifer Hayward  
Jyoti Naik  
Andrea Newton  
Pat O'Connor  
Cathie Reschke  
Margaret Robertson  
Joe Russin  
Todd Smith  
Craig Taylor  
Dave Willis

**Guests:**

Person	Time	begin	Topic	Action or Decision
all	1	2:30	Approve minutes	Decision
MR	10		Scenario planning - introduction	Information
all	5	2:40	Brainstorm 2-4 drivers	Discussion
all	10	2:45	Brainstorm drivers in small groups	Discussion
all	20	2:55	Report: groups, then together	Discussion
all	5	3:15	Build scenarios - introduction	Information
	15	3:20	Develop 2-4 scenarios in small groups	Discussion
	20	3:35	Report scenarios	
all	30	3:55	Refine: Combine scenarios? What is missing? Brainstorm short, vivid titles	Discussion
all	5	4:25	Form committee to polish scenarios; bring to next meeting for approval	Decision
		4:30	Adjourn	

**Next Meeting:**

**Date** November 13, 2012

**Time** 2:30 - 4:30 p.m.

**Location** 7, 212