



Facilities Council Meeting Minutes

February 14, 2012
 3:00 p.m. – 4:30 p.m.
 Bldg. CEN, Rm. 407

Recorder: Margaret Robertson

Attendees: Alen Bahret, Barb Dumbleton, Chris Hawken, Jyoti Naik, Andrea Newton, Cathie Reschke, Margaret Robertson, Joe Russin, LynDel Simmons, Todd Smith, Craig Taylor, Dave Willis.

Guests:

Item	Notes
Agree on Agenda	No additions to agenda.
Approval of Minutes	Minutes approved.
Handouts	
Announcements	Discussion: Introductions; welcomed new member Jyoti Naik.
Bond Planning Report	Discussion: Feasibility report for remaining projects will be published Feb. 20; projects include Center Building and buildings 11, 17, 18. Feasibility report for central plant will be published in April; FMP and sustainability group are working on project; new central plant will be able to accommodate growth of 20%. Downtown Campus is on schedule and on budget.
MPTF Report	Discussion: Meeting Feb. 10. Cathy Thomas reported on potential funding sources for wetland conservation/restoration and requirements, including OWEB, DEQ, Oregon Parks and Recreation, USDA, tax credits. Joe Russin introduced environmental impact process. A wetlands task force will form.
Sustainability Planning Report	Discussion: Meeting Feb. 6. Facilitated retreat, with goal of creating a long-term vision and action plan for sustainability at the College. A lot of students participated.
Space Assignment Policy Report	Discussion: FMP is looking at a procedure to support the policy. They will report to FC what the procedure is. They may also bring recommendations for policy changes as a result. Dave doesn't know why the policy that is posted in COPPS is different from FC's final policy document. FMP will use the one that is posted. Members discussed way in which users and schedulers are working toward making spaces more flexible and usable by multiple groups.
Design Guidelines Review	Discussion: Todd reported that guidelines are issued to every design consultant, and that generally they have been working well. The group discussed issues and strategies for accommodating users with hearing impairment. The group discussed meeting or exceeding ADA code for furnishings and door actuators. When we have special

	<p>requirements beyond the code, should they be in the guidelines? Or should they be considered FMP standards? Informal consensus was that the guidelines should remain general, while more specific requirements should be part of FMP standards. Todd and Dave will get feedback from architects who work with FMP and report on lessons learned at the next meeting.</p>
<p>Planning Policy – Preliminary Discussion</p>	<p>Discussion: The group discussed the question: What is a policy? Chris noted that a policy should be a statement of intent or principle, versus ‘what is going to be.’ Craig noted it can be thought of as ‘the why’ versus ‘the what.’ The group discussed goals of a planning policy; Dave suggested it is to promote a collegial process in the planning effort; he suggested we repeat our literature search for other institutions with planning policies. Jyoti suggested linking within a policy, with links or references to links to institutional plans which are connected.</p> <p>Members discussed strategic academic planning, which drives strategic campus planning. Members talked about the need for a plan that is dynamic, fluid, and flexible, not static; the need to be proactive and not reactive; the possibility of assembling long-term visions from divisions into an integrated whole; the fact that we have in place the pieces of a strategic academic plan, and that if one diagrammed the currently siloed components they might form a giant Venn diagram where commonalities were visible.</p>
<p>Future Agenda Items</p>	<ul style="list-style-type: none"> • Space Assignment Policy Report • Planning Policy Discussion • Design Guideline Review
<p>Meeting Adjourned</p>	
<p>Next Meeting</p>	<p>February 28, 2012 3:00-4:50 CEN 407</p>