



Facilities Council Meeting Minutes

Jan 24, 2012
 3:00 p.m. – 4:30 p.m.
 Bldg. CEN, Rm. 407

Recorders: Marilyn Walker

Attendees: Alen Bahret, Barb Dumbleton, Chris Hawken, Jennifer Hayward, Andrea Newton, Cathie Reschke, Margaret Robertson, Joe Russin, LynDel Simmons, Craig Taylor and Dave Willis.

Guests:

Item	Notes
Introductions	
Approval of Agenda/ Additions?	No additions to agenda. Agenda agreed on.
Approval of Minutes	Minutes approved.
Handouts	
Announcements	<p>Discussion: *Introduction of new Facilities Council Member, Chris Hawken who has now been 'officially' confirmed by vote. *Monday, February 13 @2:30-5:30, in CML 220; Sustainability Plan Committee invites and encourages Facilities Council members to attend a Facilitator assisted work session regarding the development of the Sustainability Plan.</p>
New Member Request	<p>Discussion: Dave Willis proposed that Lane's new architect, Jyoti Naik, join the Facilities Council at least through the remainder of this fiscal year. A motion was made and seconded for Jyoti to become a member at large. The vote was unanimous for extending membership to her.</p>
Bond Planning Report	<p>Discussion: Bldg 10 punch list has dwindled to only a few remaining items. The Central Plant Engineer has been selected and is working on options for future presentation. A feasibility study is ongoing for the Center building, Bldg 18, Bldg 17 and Bldg 11. A discussion on 'Learning Commons', 'Learning Neighborhood' or other designation is ongoing.</p>
MPTF Report	<p>Discussion: No news. January 27 is the next meeting. The previous meeting was cancelled.</p>
Design Guideline Review	<p>Discussion: Margaret will email the most current document soon. Topic was tabled for review next meeting. FC members are requested to review the most current Design Guideline document and be prepared to discuss on Feb 14.</p>

Space Assignment Policy Review	Discussion: Jyoti Naik is to work on writing a new procedure. Facilities Council will continue to work on the policy as possible.
Planning Policy – Preliminary Discussion	Discussion: Please read and come to the February 14 th meeting prepared with suggestions for consideration. Some of the discussion to consider includes, what constitutes an academic ‘plan’, what do the planning policy writers need from the academic side in order to best write the plan, etc. Discussion included the importance of embedding sustainability and importance of preserving our best asset, natural open space.
Future Agenda Items	<ul style="list-style-type: none"> • Design Guideline Review • Planning Policy Discussion • Space Assignment Policy Review
Meeting Adjourned	
Next Meeting	February 14, 2012 3:00-4:50 CEN 407