



Facilities Council Meeting Minutes

November 14, 2014
 2:30 p.m. – 4:30 p.m.
 Bldg. LCC07 212K

Recorders: Marilyn Walker

Attendees: Chris Hawken, Jennifer Hayward, Brian Kelly, Cathie Reschke, Todd Smith and Craig Taylor.

Guest: Mike Sims

Item	Notes
Introductions	
Approval of Agenda/ Additions?	Agenda reviewed. Rental rates policy added.
Approval of Minutes	Minutes approved.
Handouts	
Announcements	Discussion: Need to find Facilities Council Chair. Won Sustainability Governance Award.
Bond Report	Discussion: Center building lined up to complete Titan store in December. Schedule may need to be adjusted some as work moves forward. Food Service is targeted at being completed by end of Spring Term. The sprinkler system needs to be re installed on the fourth floor of the Center building. The central plant is close to the chiller plant design phase and should be done by the end of next year. Buildings 17 and 18 are tied to lottery funds. The solar lab is a project that is still being developed. More time needs to be spent in planning space for the future.
Scenario Planning	Discussion: No news.
Equipment Disposal	Discussion: Mike Sims shared a draft of the procedures for surplus property disposal. The draft was shared with Mary Glenn, Bob Baldwin and now Facilities Council. The draft will now be reviewed by Facilities and Mike. Final outcome will be shared later.
Develop Year Work Plan	Discussion: Sustainability would like to be involved with development of the transportation plan. Facilities Council agrees to having the sustainability committee participate as a sub committee of FC. Other areas of work include the Master Plan, Renovation Plan and Annual Plan. FC needs to shepherd the master plan work. Undoubtedly an outside resource is needed to help develop an effective and comprehensive plan.
Strategic Directions	Discussion: We need an overarching approach to FC work. November 17 and following, the community will be invited to collaborative dialogs so information can be solicited and incorporated into Lane planning. We need to communicated with fellow councils in a more productive manner. There are common themes across councils which

	need to be emphasized.
Future Agenda Items	<ul style="list-style-type: none">• Continue Equipment Disposal discussion.
Meeting Adjourned	
Next Meeting	November 25, 2014 2:30 – 4:30 LCC07 212K