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**Facilities Council Meeting Minutes**

May 24, 2011

3:00 p.m. – 4:30 p.m.

Bldg. CEN, Rm. 407

**Recorders:** Marilyn Walker

**Attendees:** Alen Bahret,Paul Croker,Barb Dumbleton,Jennifer Hayward**,** Andrea Newton, Cathie Reschke,Margaret Robertson, Craig Taylor and Dave Willis.

**Guests:**

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| --- | --- |
| **Item** | **Notes** |
| Introductions |  |
| Approval of Agenda/ Additions? | Agenda approved |
| Approval of Minutes | Approved |
| Handouts |  |
| Announcements | **Discussion:**  All Council Meeting Thursday May 26 3-5 CML 212 |
| Election of Officers | Margaret elected to a one-year term as chair. |
| Bond Update | **Discussion:**  A brief review of projects on tap or on going for summer includes Bldg 10 moving forward. Bldg 11 roof repair is expected to be more expensive than originally thought. The feasibility study is inching forward, waiting until fall for more input from stakeholders who may be away during summer term. Next update scheduled for first meeting of Facilities Council this fall. |
| Design Guidelines | **Discussion:** Facilities Council revised some of the language in the Design Guidelines and made motion to approve and unanimously approved the recommendation. The guidelines are under continuous review, and will be formally updated in a year. |
| Master Plan Task Force Next Steps | **Discussion:** Facilities Council , Bond Leadership Team, Urban Design Lab and the Master Plan Task Force may need more clarification in use of terminology as, per example, in the term ‘plan’. Some may see the term as ‘research proposal’ while others may see the term indicate ‘next action step’. Discussion centered around expectations for the future planning process and how to utilize the governance system already in place to facilitate it. The ‘plans’ so far introduced will be accessed by Facilities Council as valuable resources in planning for future projects. |
| Future Agenda Items |  |
| Meeting Adjourned |  |
| **Next Meeting** | **Sept 27, 2011 3:00-4:50 CEN 407** |